

**State Capitol and Executive Residence Board**  
**Executive Residence**  
**Monday, April 11, 2011 at 2:00 PM**

**MINUTES**

**1. Call to Order**

The meeting of the State Capitol and Executive Residence was call to order by the Chairperson, Senator Risser at 2:00 p.m.

**2. Roll Call**

SCERB Secretary, Keith Beck, called the roll. A quorum was present.

**Members Present:** Ms. Alton, Ms. Basting, Mr. Buechel, Mr. Fernholz, Mr. Kay, Mr. Plale, Senator Risser, Senator Schultz, Mr. Siggelkow

**Members Absent:** Senator Olsen

There are 6 vacancies on the Board.

Guests: Robin Zentner (DOA/DSF), Ted Crawford (DOA/DSF), Debbie Bothell (DOA/DSF), Sarah Briganti, (Office of Sen. Risser), Anthony Rallo (Office of Sen. Schultz)

**3. Introduction of New Members**

Ron Siggelkow, Architect, Mark Buechel Senior Preservation Architect with the State Historical Society, and Jeff Plale, DOA/DSF Administrator were introduced. Keith Beck (DOA/DSF) is the new SCERB Secretary.

**4. Approval of Previous Meeting Minutes (September 20, 2010)**

**Motion #1:** Senator Schultz moved to accept the minutes as recorded from the September 20, 2010 SCERB meeting. Seconded by Mr. Kay.

**Motion #1 approved by unanimous voice vote.**

**5. Capitol Grounds Repair Project – Robin Zentner, Bureau of Facilities Management – DOA/Division of State Facilities**

The project budget is \$459,700, which includes the removal and installation of a new irrigation system; seed and mulch repairs to damaged areas; replacement of damaged shrubs and bushes; and temporary fencing as required. The schedule would begin with King Street and extend around North Hamilton, State and South Hamilton Streets. The project is scheduled to start in May 2011 and be completed in October 2011.

DOA/DSF Administrator Jeff Plale, DOA Executive Assistant Jodi Jenson and Capitol Police Chief Charles Tubbs will be meeting with the Concerts on the Square officials. Three options will be proposed to them:

Rotate the concerts as the work is done

Close off the grounds to the concerts for one summer

Start seeding at a later date

Mr. Plale asked for a recommendation from SCERB.

**Motion #2:** Senator Schultz moved to recommend the incorporated budget and scheduling as proposed by DSF, rotating the Concerts on the Square as the work is completed. Seconded by Mr. Fernholz.

**Motion #2 approved by unanimous voice vote.**

## **6. DSF/BFM Capital Budget/Current Project Update – Robin Zentner**

### **Capitol**

#### Recently Completed Projects

Dome Moisture Phase 1

- Phase 2 monitoring underway

Refurbish Dome Lighting

Kiosk

Assembly Chamber Audio System Upgrade

Skylight Restoration 6<sup>th</sup> Level

#### Projects Under Construction

Continue Forest Management Program

- 15 new trees to be planted in the next several weeks
- Mr. Fernholz asked Mr. Zentner to report back on the species being planted

6<sup>th</sup> Floor Museum Updates

Painting of Exterior Window Sills

New Lighting in Supreme Court

Roof and Flashing Repairs

Window Blind Replacements

#### Projects Under Design

North Wing Restroom ADA Upgrades

Irrigation System Replacement

#### Proposed Projects

Elevator Doors and Casing Replacement

Bird Netting Installation

Exterior Lighting Upgrades to Capitol Park

Building-wide Audio/Visual Upgrades

North Wing Carpet Replacement – Administrative areas

- Carpet squares to be replaced
- Will bring forward when have more information

### **Executive Residence**

#### Recently Completed Projects

Private Quarters Interior Finish Upgrades

#### Projects Under Construction

Window repair on Main Level

- Replace window sills, sashes in greeting area

Emergency Generator

#### Proposed Projects

Kitchen upgrades – if a different type of equipment, will return to SCERB for approval

Roof Replacement – if a different type or color, will return to SCERB for approval

Front Fence and Gate Repairs

## **7. Capitol Kiosk Update**

Robin Zentner handed out pictures of the kiosk, located at the Tour Desk. Chairman Fred Risser asked for volunteers to form a committee to determine what other information could be added. Senator Schultz will chair the committee. Other members include Ms. Alton, Mr. Kay, Mr. Buechel, and former Representative Marlin Schneider who was setting up a kiosk board while serving on SCERB.

## **8. Capitol Dome Colors**

After discussion, the Board decided to continue the moratorium on lighting the dome.

## **9. Other Business**

### Capitol Security

Mr. Plale, Administrator for Division of State Facilities, noted there are ongoing discussions with the Capitol Police, DOA and DSF regarding rules and regulations for the Capitol and they are compiling a list of best practices from other state capitols. The end result is to make sure the State's people and assets are secure.

### Damage to Capitol

Senator Schultz asked if there was a final figure on the damages. Mr. Plale explained the consultant is finishing up the report on the Capitol interior within

the next week or two when a better estimate can be made.

#### Window Displays in the Capitol

It was noted there are still window displays in some of the Assembly offices. The DOA tenant manual was revised to include a policy of not displaying signs, banners or similar items in the exterior windows of the Capitol. All the Senate windows are clear. The group decided not to pursue anything further.

#### Balusters

Mr. Fernholz and Mr. Kay noted the rust deposits on the exterior stone balustrade around the Capitol. DOA indicated they would look at possibly power washing to clean up and contacting the snow removal contractor to ensure this is minimized in the future.

#### SCERB Membership Structure

Senator Risser and Senator Schultz will introduce a bill to change the SCERB membership requirement of three interior designers to two.

### **10. Adjournment**

The meeting concluded at 3:30 p.m.