State Capitol and Executive Residence Board
Meeting Minutes
411S State Capitol
October 31, 2000 1:00 p.m.

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1. **Call to Order:**

- The Meeting of the State Capitol and Executive Residence Board (SCERB) was called to order by the Chairperson, Representative Marc C. Duff at 1:00 p.m.

2. **Roll Call:**

- Ms. Susan A. Springman, SCERB Secretary called the roll and a quorum was present.
  - Present: Mr. Brian Hayes, Public Official; Representative Mark C. Duff; Mr. Kent Johnson, Public Member; Representative Marlin D. Schneider; Representative Carol Owens; Senator Fred A. Risser; Senator Dale W. Schultz; Mr. Eugene Potente, Public Member; Mr. Anthony Puttnam, Public Member; Mr. Robert E. Lewcock, Public Member; Ms. Carrie Davidson-Wood, Public Member; Mr. James Sewell, SHS Historic Preservationist; Mr. Walter Wilson, Public Member; Ms. Susan A. Springman, Secretary.

  - Absent: Dr. George L. Vogt, Director State Historical Society; Ms. Shirley Preuss, Public Member; Mr. Robert Brandherm, Public Official; Senator Brian Burke.

  - Guests Present: Mr. Michael Stark, Department of Administration, Division of Buildings and Police Services; Mr. Daniel Stephans, Department of Administration, Division of Facilities Development; Mr. Michael Bath, Department of Administration, Division of Buildings and Police Services; Representative Dr. Johnnie Morris Tatum; Mr. Ken Saiki, Ken Saiki Design; Mr. Eric MacDonald, UW-Department of Landscape Architecture; Ms. Rebecca Mund, Ken Saiki Design; Mr. Michael Metcalf, Department of Administration, Division of Buildings and Police Services; Ms. Carol Bluhm, Carol Bluhm and Associates Interiors; UW Professor Arne Alanen; Ms. Debbie Bothell, Department of Administration, Division of Buildings and Police Services.

3. **Approval of Minutes:**

- **Motion #1:** Chairman Marc Duff moved for unanimous consent to accept the minutes as recorded from the February 15, 2000 SCERB meeting. Seconded by Representative Schneider. **Motion #1 carried by a unanimous voice vote.**

4. **State Capitol and Executive Residence Maintenance Report:**

- Mr. Michael Stark, DOA/Division of Buildings and Police Services, distributed the Maintenance Status Report for the State Capitol and Executive Residence dated October 31, 2000. Mr. Stark invited comments or questions from the SCERB members on any areas of the Capitol and Executive Residence maintenance and repair projects.

5. **Installation of a TYME Machine (Automated Teller Machine) in the Capitol Basement Rotunda:**

- Representative Dr. Johnnie Morris-Tatum distributed information and gave a presentation requesting the installation of an ATM machine in the vending machine area in the Capitol Basement Rotunda. Her reasons for the request included that it would provide a banking option for Legislators and staff during unexpected long floor sessions and inclement weather, it would be a convenience for tourists visiting the Capitol, and it would not involve a surcharge. The State Capitol Credit Union was not interested in having an ATM in the Capitol building but the UW Credit Union would not charge for the ATM, the machine installation, installation of the phone line and data circuit, and insurance and liability coverage.

  Discussion:
  Chairperson Duff asked if it would be appropriate for the Department of Administration to issue a policy to authorize the installation of ATMs in all State office buildings and to decide the fair process in choosing a banking institution. Senator Schultz stated it would be unfair to treat legislators differently (by not having to pay a surcharge). Representative Morris-Tatum responded that it's not a "perk" just for legislators but for staff and tourists as well. Representative Schneider stated that legislators already get special treatment and that it would hold down cost to the taxpayers. Senator Risser stated that he is against commercialization of the Capitol and there are four other banking institutions located on the Square.

- **Motion #2**: Senator Risser moved to reject the installation of a TYME machine in the Capitol. Seconded by Senator Schultz. **Motion #2 carried 6-4, with 2 abstentions.**

6. **Subcommittee on Capitol Park Grounds: Representative Marc Duff, Chairperson**
   A. Capitol Park Master Plan - Representative Duff stated that nowhere in the Plan does it say that the trees on the Capitol Park grounds are going to be cut down. The headlines and article in the Wisconsin State Journal on October 31, 2000 stating that the maple trees on the Capitol grounds were going to be cut down were based on inaccuracies.

   Michael Stark, Director of the Capitol Bureau, Division of Buildings and Police Services, Department of Administration, discussed the long term plan that is to be done in phases. (Copies of the Master Plan were delivered to all SCERB members in advance of the meeting.) Mr. Stark stated there is no money to do any of the work, but a motion is required to approve the Capitol Park Rehabilitation Master Plan and move forward with the project. The Master Plan is a joint venture between the Department of Administration and the UW Department of Landscape Architecture.

   Graduate student Eric MacDonald's presentation focused on the key elements of the Master Plan: returning the park to the formal design of 1918, preservation, land restoration and future use. The planning process includes three phases: documenting the historical landscape, historical integrity analysis, and treatment recommendations.

- **Motion #3:** Senator Risser moved to approve the Master Plan as presented with the understanding that before any implementation there will be further review of the details by SCERB. Seconded by Mr. Brian Hayes. **Motion #3 carried by a unanimous voice vote.**

B. Capitol Park Security Proposal - Michael Metcalf, State Capitol Police Chief, presented ideas to improve security around the Capitol. These included putting up a gate to eliminate or reduce driveup access to the Capitol, control gates, decorative barricades along the walkways, reduction of parking stalls in the driveways, and the addition of eight cameras to view the entire Square.

- **Motion #4:** Mr. Johnson moved to have the Department of Administration study and prepare a design solution to security issues for the exterior and interior of the Capitol for review by SCERB. Seconded by Senator Schultz. **Motion #4 carried by a unanimous voice vote.**

7. **Subcommittee on State Capitol: Senator Fred A. Risser, Chairperson**
   A. Elevator Car Interiors –The elevator car was viewed at the end of the meeting. It was requested that another mockup be presented to SCERB.

   B. Discussion of Capitol Signage – Mr. Stephans stated that previous research has shown the free standing signs, strategically positioned, are not intrusive to the building architecture (see Signage Proposal handout).

- **Motion #5:** Mr. Johnson moved that staff do a mockup plan to show how the signage will be implemented and demonstrated and the other options. Seconded by Mr. Wilson. **Motion #5 carried by a unanimous voice vote.**

8. **Subcommittee on State Capitol Artwork: Mr. Eugene Potente, Chairperson**
   A. Approval of Previous State Capitol Artwork Subcommittee Meeting Minutes (March 20,2000).
   The Artwork Subcommittee Meeting Minutes were accepted by unanimous consent.

   B. Restoration of Governor's Conference Room Murals
   Mr. Daniel Stephans reported that the mural surfaces were cleaned and an irreversible protective coating was added.

   C. Governor's Portrait Gallery
   The Portrait Gallery will be deferred as there is no money for the project.

9. **Subcommittee on the Executive Residence: Representative Carol Owens, Chairperson**
   A. Redecorating the First Floor Women's Powder Room, the Gentlemen's Restroom and the Reception Room
   Carol Bluhm, of Carol Bluhm and Associates Interiors, showed samples of the wall covering, paint, and window treatments that will be used in the Women's Powder Room and the Gentlemen's Restroom and a sample of the window treatment to be installed in the Reception Room.

- **Motion #6:** Representative Owens moved that funds be approved for the redecoration projects. Seconded by Representative Duff. **Motion #6 carried by a unanimous voice vote.**

   B. Discussion to remodel the basement Capitol Police Office

The discussion will be deferred to a later meeting.

10. Tour of the Governor's Conference Room

The murals in the Governor's Conference Room were viewed.

11. Other Business

Police Memorial – Buildings and Grounds' plans for the Spring planting will be presented at the next SCERB meeting.

Adjournment. The Chairman, Representative Marc Duff adjourned the meeting at 4:25 p.m.

Respectfully submitted,

Susan A. Springman, Secretary
State Capitol and Executive Residence Board