

DOA – DIVISION OF PERSONNEL MANAGEMENT

COMPENSATION AND LABOR RELATIONS BULLETIN

Date: October 4, 2015

Locator No: DPM-0411-CC/SC

Subject: Miscellaneous Classification Plan Changes,
Abolishment of former UW-System
Administration classification titles.

Pursuant to s. 230.09, Wis. Stats., the Administrator of the Division of Personnel Management (DPM) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is October 4, 2015**, unless otherwise stated.

- 1) *Abolish* the **Associate Director, UW Processing Center** classification as it is no longer used by any state agency with the separation of the University of Wisconsin System Administration from the state personnel system administered under Chap 230, Wis. Stats. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.
- 2) *Abolish* the **Crafts Operations Manager – UW Milwaukee** classification as it is no longer used by any state agency with the separation of the University of Wisconsin System Administration from the state personnel system administered under Chap 230, Wis. Stats. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.
- 3) *Abolish* the **Employment Relations Manager – UW System** classification as it is no longer used by any state agency with the separation of the University of Wisconsin System Administration from the state personnel system administered under Chap 230, Wis. Stats. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.
- 4) *Abolish* the **Health Information Supervisor – UW System** classification as it is no longer used by any state agency with the separation of the University of Wisconsin System Administration from the state personnel system administered under Chap 230, Wis. Stats. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.
- 5) *Abolish* the **Records Officer-UW Madison** classification as it is no longer used by any state agency with the separation of the University of Wisconsin System Administration from the state personnel system administered under Chap 230, Wis. Stats. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.
- 6) *Abolish* the **Recreation Assistant** classification for the Department of Corrections and the Department of Health Services as it is no longer used by any state agency and no future use is planned. There are no reallocations necessary for this classification action. Questions may be directed to Chelsea Daley at (608) 267-5165.
- 7) *Abolish* the **Security Officer UW Health Sciences** classification series as it is no longer used by any state agency with the separation of the University of Wisconsin System Administration from the state personnel system administered under Chap 230, Wis. Stats. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.
- 8) *Abolish* the **Veterans Assistance Program Specialist** classification for the Department of Veterans Affairs as this single position within the classification was eliminated with a prior reorganization. There are no reallocations necessary for this classification action. Questions may be directed to Chelsea Daley at (608) 267-5165.
- 9) *Abolish* the **Identification Technician-Objective** and *modify* the **Identification Technician** classification for the Department of Justice to remove the first objective level of the series and to update the definition and progression

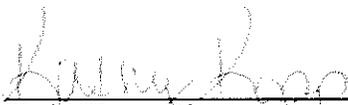
language to better reflect the work unit's needs and current practices. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.

- 10) *Modify the **Crisis Intervention Worker** classification to update the definition language and remove an exclusion for the Department of Corrections. **Reassign pay range** from 12-07 to 12-63 to broadband this classification. Reallocations for this classification action will be processed by the affected agencies, and affected agencies will notify employees. Questions may be directed to Chelsea Daley at (608) 267-5165.*
- 11) *Modify the **Recreation Leader** classification series to update the exclusion language. **Reassign pay range** of **Recreation Leader** from 12-04 to 12-65 and **Recreation Leader-Senior** from 12-05 to 12-64 to broadband this classification. Reallocations for this classification action will be processed by the affected agencies, and affected agencies will notify employees. Questions may be directed to Chelsea Daley at (608) 267-5165.*
- 12) *Modify the **Substance Abuse Counselor** classification series to update the definition language and to remove the Department of Health Services from the inclusions and representative positions. **Reassign pay range** of **Substance Abuse Counselor-Entry** from 12-02 to 12-65 and **Substance Abuse Counselor-Objective** from 12-05 to 12-64 to broadband this classification. Reallocations for this classification action will be processed by the affected agencies, and affected agencies will notify employees. Questions may be directed to Dianna McNall at (608) 266-8232.*
- 13) *Modify the **Volunteer Coordinator** classification to update the definition language and representative positions. **Reassign pay range** from 12-04 to 12-64 to broadband this classification. Reallocations for this classification action will be processed by the affected agencies, and affected agencies will notify employees. Questions may be directed to Dianna McNall at (608) 266-8232.*
- 14) ***Reassign pay range** of the **Area Quality Specialist** from 12-09 to 12-63 to broadband this classification. Reallocations for this classification action will be processed by the affected agency, and agencies will notify employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.*
- 15) ***Reassign pay range** of the **Client Services Assistant** from 12-01 to 12-65 to broadband this classification. Reallocations for this classification action will be processed by the affected agency, and agencies will notify employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.*
- 16) ***Reassign pay range** of the **Juvenile Review and Release Specialist** from 12-09 to 12-63 to broadband this classification. Reallocations for this classification action will be processed by the affected agency, and agencies will notify employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.*
- 17) ***Reassign pay range** of the **Juvenile Services Specialist** from 12-07 to 12-63 to broadband this classification. Reallocations for this classification action will be processed by the affected agency, and agencies will notify employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.*
- 18) ***Reassign pay range** of the **Medical Records Librarian** from 12-04 to 12-64 to broadband this classification. Reallocations for this classification action will be processed by the affected agency, and agencies will notify employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.*
- 19) ***Reassign pay range** of the **Psychological Services Assistant** from 12-06 to 12-64 to broadband this classification. Reallocations for this classification action will be processed by the affected agency, and agencies will notify employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.*
- 20) ***Reassign pay range** of the **Rehabilitation Specialist for the Blind** from 12-05 to 12-64, **Rehabilitation Specialist for the Blind-Senior** from 12-07 to 12-63 and **Rehabilitation for the Blind-Advanced** from 12-08 to 12-63 to broadband this classification series. Reallocations for this classification action will be processed by the affected agency, and agencies will notify employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.*

- 21) *Reassign pay range* of the **Veteran Benefit Specialist 1** from 12-04 to 12-64 and **Veteran Benefit Specialist 2** from 12-05 to 12-64 to broadband this classification series. Reallocations for this classification action will be processed by the affected agency, and agencies will notify employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.
- 22) *Reassign pay range* of the **Veterans Claim Officer 1** from 12-06 to 12-64 and **Veterans Claim Officer 2** from 12-07 to 12-63 to broadband this classification series. Reallocations for this classification action will be processed by the affected agency, and agencies will notify employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.
- 23) *Reassign pay range* of the **Victim Services Specialist** from 12-06 to 12-64 and **Victim Services Specialist-Advanced** from 12-08 to 12-64 to broadband this classification series. Reallocations for this classification action will be processed by the affected agency, and agencies will notify employees of the change. Questions may be directed to Paul Ostrowski at (608) 267-0343.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the OSER website is October 9, 2015. This is the only notification BCLR will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Peter Flood at (608) 266-8149.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Peter Flood at (608) 266-8149 if you have any questions about information contained in the Alpha List.



Kathy Kopp, Director
Bureau of Compensation & Labor Relations

Classification		Pay Range	Unit Code	EEO Cat.	FLSA	FLSA	
Class Code	LTE Code					Job Group	

ABOLISH

1)	Associate Director, UW Processing Center	06740	81-02	98	2	E	N	002
2)	Crafts Operations Manager – UW Milwaukee	76720	01-99	16	2	E	N	002
3)	Employment Relations Manager – UW System	11440	81-01	18	2	E	N	002
4)	Health Information Supervisor – UW System	36880	81-04	17	2	E	N	007
5)	Records Officer-UW Madison	05770	81-03	18	2	E	N	003
6)	Recreation Assistant	39300	06-09	6	5	N	N	112
7)	Security Officer UW Health Sciences	65401	05-11	5	4	N	N	247
	Security Officer UW Health Sciences-Lead	65402	05-12	5	4	N	N	247
8)	Veterans Assistance Program Specialist	50760	12-06	12	2	E	N	019
9)	Identification Technician-Objective	67002	06-12	6	3	N	N	147

MODIFY

9)	Identification Technician-Entry/Developmental	67001	06-10	6	3	N	N	147
	Identification Technician-Senior	67003	06-13	6	3	N	N	147
	Identification Technician-Advanced	67004	06-14	6	3	N	N	147

MODIFY AND REASSIGN PAY RANGE

10)	Crisis Intervention Worker	OLD 53400	12-07	12	2	E	N	112
		NEW 53400	12-63	12	2	E	N	112

11)	Recreation Leader							
	OLD	39401	12-04	12	5	N	N	112
	NEW	39401	12-65	12	5	N	N	112
	Recreation Leader-Senior							
	OLD	39402	12-05	12	5	N	N	112
	NEW	39402	12-64	12	5	N	N	112
12)	Substance Abuse Counselor-Entry							
	OLD	49901	12-02	12	5	N	N	112
	NEW	49901	12-65	12	5	N	N	112
	Substance Abuse Counselor-Objective							
	OLD	49902	12-05	12	5	N	N	112
	NEW	49902	12-64	12	5	N	N	112
13)	Volunteer Coordinator							
	OLD	23700	12-04	12	2	E	N	112
	NEW	23700	12-64	12	2	E	N	112

REASSIGN PAY RANGE

14)	Area Quality Specialist							
	OLD	53100	12-09	12	2	E	N	112
	NEW	53100	12-63	12	2	E	N	112
15)	Client Services Assistant							
	OLD	50600	12-01	12	5	N	N	195
	NEW	50600	12-65	12	5	N	N	195
16)	Juvenile Review and Release Specialist							
	OLD	51710	12-09	12	2	E	N	112
	NEW	51710	12-63	12	2	E	N	112
17)	Juvenile Services Specialist							
	OLD	51770	12-07	12	2	E	N	112
	NEW	51770	12-63	12	2	E	N	112
18)	Medical Records Librarian							
	OLD	57600	12-04	12	2	E	N	195
	NEW	57600	12-64	12	2	E	N	195
19)	Psychological Services Assistant							
	OLD	52560	12-06	12	4	E	N	063
	NEW	52560	12-64	12	4	E	N	063
20)	Rehabilitation Specialist for the Blind							
	OLD	49101	12-05	12	2	N	N	112
	NEW	49101	12-64	12	2	N	N	112
	Rehabilitation Specialist for the Blind-Senior							
	OLD	49102	12-07	12	2	E	N	112
	NEW	49102	12-63	12	2	E	N	112
	Rehabilitation Specialist for the Blind-Advanced							
	OLD	49103	12-08	12	2	E	N	112
	NEW	49103	12-63	12	2	E	N	112

21)	Veterans Benefit Specialist 1							
	OLD	50701	12-04	12	2	E	N	226
	NEW	50701	12-64	12	2	E	N	226
	Veterans Benefit Specialist 2							
	OLD	50702	12-05	12	2	E	N	226
	NEW	50702	12-64	12	2	E	N	226
22)	Veterans Claims Officer 1							
	OLD	50771	12-06	12	2	E	N	226
	NEW	50771	12-64	12	2	E	N	226
	Veterans Claims Officer 2							
	OLD	50772	12-07	12	2	E	N	226
	NEW	50772	12-63	12	2	E	N	226
23)	Victim Services Specialist							
	OLD	53903	12-06	12	2	E	N	112
	NEW	53903	12-64	12	2	E	N	112
	Victim Services Specialist-Advanced							
	OLD	53904	12-08	12	2	E	N	112
	NEW	53904	12-64	12	2	E	N	112

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Bureau of Affirmative Action.