

State of Wisconsin

OFFICE OF STATE EMPLOYMENT RELATIONS

- COMPENSATION AND LABOR RELATIONS BULLETIN -

Date: July 02, 2015

Locator No: OSER-0398-CLR

Subject: Treatment of Personal Holidays for
Movements between the University of
Wisconsin and Other State Agencies

The purpose of this bulletin is to inform agencies regarding a policy change related to the treatment of personal holidays when employees move between positions at the University of Wisconsin (campuses or System Administration) and other state agencies. This change is necessary due to the University of Wisconsin implementing its own personnel system effective July 1, 2015.

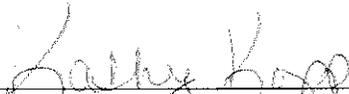
The Office of State Employment Relations (OSER) and the University of Wisconsin (UW) have agreed that the personal holidays established under s. 230.35 (4) (d), Wis. Stats., and the personal holidays administered by the UW will be considered as two different benefits. Therefore, the personal holidays should not be transferred between the UW and other state agencies. The UW will pay an employee moving to another state agency for personal holidays according to UW policy; other state agencies will pay an employee moving to the UW for any accrued, unused personnel holidays. In addition, because such a movement is not considered a resignation from state service, there will be no recoupment of used personal holiday per Section K, 4.01 of the Compensation Plan, if the employee resigns to take a UW position during the first six months of an original probationary period or from a project position.

The transfer of other leave credits will still be determined in accordance with s. ER 18.05, Wis. Admin. Code, with further guidance provided under Chapter 732 of the Wisconsin Human Resources Handbook.

SECTION III. REFERRAL OF QUESTIONS

Employee Questions: Individual employees with questions regarding the information provided in this bulletin should contact their agency Human Resources Office or Payroll Office directly.

Employer Questions: Employer questions regarding the information provided in this bulletin may be directed to Paul Ostrowski by e-mail at Paul.Ostrowski@Wisconsin.gov or by phone at (608) 267-0343.


Kathy Kopp, Administrator
Division of Compensation and Labor Relations