

# OFFICE OF STATE EMPLOYMENT RELATIONS

## DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

**Date:** April 06, 2014

**Locator No:** OSER-0360-MRS/SC

**Subject:** Miscellaneous Classification Plan Changes and Alphabetical Listing of Classification formatting revision.

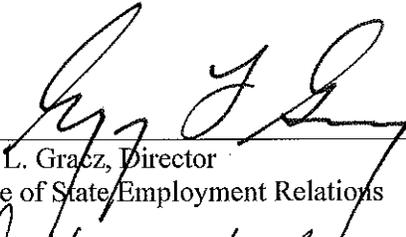
Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is April 6, 2014**, unless otherwise stated.

The *Alphabetical Listing of Classifications* has been revised to remove the CIC Code column and to add a column labeled "12% of Minimum." This new column reflects changes to the Compensation Plan that allow increases up to 12% of the applicable pay range minimum for certain pay transactions.

- 1) *Modify* the **Electrician** classification to update the definition and qualification language with current licensure requirements. No reallocation notices are necessary to accomplish this classification action. Questions may be directed to Diane Lund at (608) 267-0344.
- 2) *Modify* the **Historic Site Manager** classification, **effective March 23, 2014**, for the Wisconsin Historical Society in order to expand its use beyond positions used solely at Old World Wisconsin and to include positions managing other large and complex sites, as defined in the specification. No reallocations notices are necessary to accomplish this classification action. Questions may be directed to Lynn Kirsch at (608) 266-2705.
- 3) *Modify* the **Information Technology Manager** classification, **effective March 23, 2014**, for the Department of Administration in order to create a new allocation for the Director of the Enterprise Resource Planning system. No reallocation notices are necessary to accomplish this classification action. Questions may be directed to Diane Lund at (608) 267-0344.
- 4) *Modify* the **Nursing Consultant** classification series to change a reference from 'Social Worker' to 'Initial Assessment Specialist' for work performed at the Department of Children and Family. No reallocation notices are necessary to accomplish this classification action. Questions may be directed to Hailee King at (608) 266-0714.
- 5) *Change Data Processing (DP) Unit Codes* for the **Consumer Act Director; Corrections Security Director; Director, Bureau of Publishing & Distribution; Disability Determination Program Manager; Executive Director Child Abuse & Neglect Prevention Board; Executive Director Wisconsin Women's Council, Financial Officer; Health Care Program Manager; Human Resources Supervisor; Psychologist Chief and Psychologist Manager** classifications to better reflects the professional supervisory or Administrator responsibilities of these classifications. No reallocation notices are necessary to accomplish this classification action. Questions may be directed to Dianna McNall at (608) 266-8232.

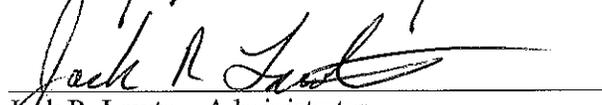
**Internet Availability:** The target date for the availability of classification specifications from this bulletin on the OSER website is April 11, 2014. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Dianna McNall at (608) 266-8232.

**Alphabetical Listing of Classifications:** The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Dianna McNall at (608) 266-8232 if you have any questions about information contained in the Alpha List.



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Greg L. Gracz, Director  
Office of State Employment Relations



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Jack R. Lawton, Administrator  
Division of Merit Recruitment and Selection  
Wisconsin Office of State Employment Relations

Classification	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	FLSA LTE Code	Job Group
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**MODIFY**

1)	Electrician	76300	04-00	04	7	N	N	333
2)	Historic Site Manager	63050	81-01	19	1	E	N	001
3)	Information Technology Manager	13150	81-01	19	1	E	N	001
4)	Nursing Consultant 1	38341	11-04	11	2	E	N	063
	Nursing Consultant 2	38342	11-03	11	2	E	N	063

**CHANGE THE DP CODES**

5)	Consumer Act Director							
	OLD	74150	81-02	19	2	E	N	003
	NEW	74150	81-02	17	2	E	N	003
	Corrections Security Director							
	OLD	66130	81-02	19	2	E	N	240
	NEW	66130	81-02	17	2	E	N	240
	Director, Bureau of Publishing and Distribution							
	OLD	08050	81-02	19	2	E	N	003
	NEW	08050	81-02	17	2	E	N	003
	Disability Determination Program Manager							
	OLD	49240	81-02	19	1	E	N	001
	NEW	49240	81-02	17	1	E	N	001
	Executive Director Child Abuse & Neglect Prevention Board							
	OLD	50550	81-02	19	1	E	N	003
	NEW	50550	81-02	18	1	E	N	003
	Executive Director Wisconsin Women's Council							
	OLD	07610	81-02	19	1	E	N	003
	NEW	07610	81-02	18	1	E	N	003
	Financial Officer							
	OLD	00560	81-02	19	1	E	N	016
	NEW	00560	81-02	17	1	E	N	016

Classification	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA		Job Group
					FLSA	LTE Code	
Health Care Program Manager							
OLD	03940	81-02	19	1	E	N	001
NEW	03940	81-02	17	1	E	N	001
Human Resources Supervisor							
OLD	10830	81-03	16	1	E	N	020
NEW	10830	81-03	98	1	E	N	020
Psychologist Chief							
OLD	52210	81-02	19	2	E	N	111
NEW	52210	81-02	17	2	E	N	111
Psychologist Manager							
OLD	52270	81-02	19	1	E	N	111
NEW	52270	81-02	17	1	E	N	111

**Note:** Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.