

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

Date: January 12, 2014

Locator No: OSER-0351-MRS/SC

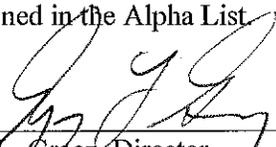
Subject: Miscellaneous Classification Plan Changes and Reassignment of Pay Ranges for LPN's and the Meat Safety class series and Meat Safety Consultants.

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is January 12, 2014**, unless otherwise stated.

- 1) *Modify* the **Purchasing Agent Management Supervisor** classification to include an allocation for the Department of Children and Families. No reallocation notices are necessary to accomplish this classification action. Questions may be directed to Hailee King at (608) 266-0714.
- 2) *Change FLSA Permanent Categorization* for the **Records/Forms Management Specialist-Advanced** classification from Mixed to Exempt based on an analysis of the duties at that level. Affected Agencies will notify the employees of the change. Questions may be directed to Chelsea Daley at (608) 267-5165.
- 3) *Reassign Pay Range* for the **Licensed Practical Nurse** classification from 11-05 to 06-05, **effective December 29**. Agencies will process all reallocation notices. Questions may be directed to Paul Ostrowski at (608) 267-0343.
- 4) *Reassign Pay range* for the **Meat Safety Inspector** class series and the **Meat Safety Consultant** classification up one range. The Department of Agriculture, Trade and Consumer Protection will process reallocation notices including the applicable regrade increases. Questions may be directed to Paul Ostrowski at (608) 267-0343.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the OSER website is January 17, 2014. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Dianna McNall at (608) 266-8232.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Dianna McNall at (608) 266-8232 if you have any questions about information contained in the Alpha List.



Greg L. Gracz, Director
Office of State Employment Relations



Jack R. Lawton, Administrator
Division of Merit Recruitment and Selection
Wisconsin Office of State Employment Relations

| Classification | | Class | Pay | Unit | EEO | FLSA | FLSA | Job | CIC |
|----------------|------|-------|-------|------|------|------|----------|-------|------|
| | Code | Code | Range | Code | Cat. | FLSA | LTE Code | Group | Code |

MODIFY

1) Purchasing Agent Management Supervisor
 10430 81-02 98 2 E N 023 053

CHANGE FLSA PERMANENT CATEGORIZATION

2) Records/Forms Management Specialist-Advanced
 Old 05763 07-03 07 2 M N 019 542
 New 05763 07-03 07 2 E N 019 542

REASSIGN PAY RANGES

3) Licensed Practical Nurse
 Old 38500 11-05 11 3 N N 134 350
 New 38500 06-05 06 3 N N 134 350

4) Meat Safety Inspector-Entry
 Old 70401 05-13 05 4 N N 293 601
 New 70401 05-14 05 4 N N 293 601
 Meat Safety Inspector-Objective
 Old 70402 05-14 05 4 N N 293 601
 New 70402 05-15 05 4 N N 293 601
 Meat Safety Consultant
 Old 70460 05-15 05 4 N N 293 601
 New 70460 05-16 05 4 N N 293 601

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.