State of Wisconsin

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

Date:	September 8, 2013	**Subject:**	Miscellaneous Classification Plan Changes
Locator No:	OSER-0338-MRS/SC		

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is September 8, 2013,** unless otherwise stated.

1. *Abolish* the **Social Worker-Advanced** level for the Department of Children and Families, Bureau of Milwaukee Child Welfare to allow for further reorganization and planning in the Bureau. *Modify* the **Social Worker** classification series for the Department of Children and Families, Department of Health Services, Department of Public Instruction and Department of Veteran Affairs to update the definition qualification language. No reallocation notices are necessary to accomplish this classification action. Questions may be directed to Dianna McNall at (608) 266-8232.

2. *Modify* the **Enterprise Program Supervisor** classification for the Department of Administration to remove the limitation of positions being located in the Division of State Facilities and update the definition language. No reallocation notices will be necessary to accomplish this classification action. Questions may be directed to Chelsea Daley at (608) 267-5165.

3. *Modify* the **Revenue Administrative Manager** classification for the Department of Revenue to include the new allocation of Assistant Audit Bureau Director. No reallocation notices will be necessary to accomplish this classification action. Questions may be directed to Hailee King at (608) 266-0714.

4. *Modify* the **Revenue Management Supervisor** classification for the Department of Revenue to include the descriptions of the allocations within the series and create more distinct allocations. No reallocation notices will be necessary to accomplish this classification action. Questions may be directed to Hailee King at (608) 266-0714.

5. *Modify and Change the Job Group* for the **Veterans Program Supervisor** classification for the Department of Veteran Affairs to remove the representative positions and update the definition language. No reallocation notices will be necessary to accomplish this classification action. Questions may be directed to Karla King at (608) 266-0712.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the OSER website is September 13, 2013. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Dianna McNall at (608) 266-8232.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at http://oser.state.wi.us/docview.asp?docid=1425. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Dianna McNall at (608) 266-8232 if you have any questions about information contained in the Alpha List.

Greg L. Gracz, Director
Office of State Employment Relations

Jack Lawton (LB)

Jack R. Lawton, Administrator
Division of Merit Recruitment and Selection
Wisconsin Office of State Employment Relations

	Classification	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	FLSA LTE Code	Job Group	CIC Code
ABOLISH									
1)	Social Worker-Advanced								
		50864	12-08	12	2	E	N	112	201
MODIFY									
2)	Enterprise Program Supervisor								
		05620	81-03	17	2	E	N	019	500
3)	Revenue Administrative Manager								
		01590	81-01	19	1	E	N	001	012
4)	Revenue Management Supervisor								
	Old	01530	81-02	98	2	E	N	016	093
	New	01530	81-02	98	2	E	N	016	**080**
1)	Social Worker								
		50862	12-06	12	2	E	N	112	201
	Social Worker-Senior								
		50863	12-08	12	2	E	N	112	201
MODIFY & CHANGE JOB GROUP									
5)	Veterans Program Supervisor								
	Old	50720	81-03	17	2	E	N	112	202
	New	50720	81-03	17	2	E	N	**019**	202

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.