State of Wisconsin

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

Date:	June 16, 2013	**Subject:**	Implementation of the Consumer Protection Investigator 1, 2 , 3; Consumer Specialist 1, 2 3, 4; Apprenticeship Training Representative (A, B, C); Employment and Training Counselor (A, B, C); Employment and Training Specialist (A, B); Labor Market Analyst (A, B, C) and the Vocational Rehabilitation Counselor (A, B) Personnel Management Surveys.
Locator No:	OSER-0325-MRS/SC		

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is June 16, 2013,** unless otherwise stated.

1) *Abolish* the **Consumer Protection Investigator 1, 2, 3** and the **Consumer Specialist 1, 2, 3, 4** classifications and *Create* the **Consumer Protection Investigator** classification series as a result of the Consumer Specialist and Consumer Protection Investigator Personnel Management Surveys which accomplished the simplification of the classification system for these occupational areas. Reallocations will be processed by DOA Central Payroll. Agencies will process all necessary reallocation notices. Questions can be directed to Dianna McNall at (608) 266-8232 and Chelsea Daley (608) 267-5165.

2) *Abolish* the **Apprenticeship Training Representative (A, B, C), Employment and Training Counselor (A, B, C), Employment and Training Specialist (A, B), Labor Market Analyst (A, B, C)** and the **Vocational Rehabilitation Counselor (A, B)** classification series for the Department of Workforce Development as a result of the Personnel Management Surveys eliminating the lettered progression. No reallocation notices are necessary to accomplish this classification action. Questions can be directed to Pat Waterman at (608) 266-8149.

3) *Create* the **Apprenticeship Training Representative, Employment and Training Counselor, Employment and Training Specialist, Labor Market Analyst** and the **Vocational Rehabilitation Counselor** classification specifications for the Department of Workforce Development as a result of the Personnel Management Surveys to update the duties and eliminate the lettered progression. Reallocations will be processed by DOA Central Payroll. Agencies will process all necessary reallocation notices. Questions can be directed to Pat Waterman at (608) 266-8149.

4) *Create* the **Motor Carrier Investigator** classification series for the Department of Transportation, Division of State Patrol, Bureau of Transportation Safety, as a result of the Consumer Protection Investigator Personnel Management Classification Survey. This action removes the DOT positions from the Consumer Protection Investigator classification series to better describe the function of the DOT positions. Reallocation will be processed by DOA Central Payroll. The affected agency will process any necessary reallocation notices. Questions can be directed to Dianna McNall at (608) 266-8232.

5) *Reassign Pay Range* for the **State Patrol Trooper and Inspector** classifications from 36-40 to 63-40. The affected agency will process the reallocation notices. Questions can be directed to Paul Ostrowski at (608) 267-0343.

6) *Reassign Pay Range* for the **Vocational Rehabilitation Counselor In-Training** classification from 12-06 to 12-07. The affected agency will process the reallocation notices. Questions can be directed to Pat Waterman at (608) 266-8149.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the OSER website is June 21, 2013. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Dianna McNall at (608) 266-8232.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at http://oser.state.wi.us/docview.asp?docid=1425. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Dianna McNall at (608) 266-8232 if you have any questions about information contained in the Alpha List.

Jack R. Lawton, Administrator
Division of Merit Recruitment and Selection
Wisconsin Office of State Employment Relations

	Classification	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	FLSA LTE Code	Job Group	CIC Code
ABOLISH									
1)	Consumer Protection Investigator 1	74801	05-11	05	4	N	N	293	056
	Consumer Protection Investigator 2	74802	05-13	05	4	N	N	293	056
	Consumer Protection Investigator 3	74803	05-14	05	4	N	N	293	056
1)	Consumer Specialist 1	74101	05-11	05	2	N	N	293	056
	Consumer Specialist 2	74102	05-12	05	2	N	N	293	056
	Consumer Specialist 3	74103	05-13	05	2	N	N	293	056
	Consumer Specialist 4	74104	05-14	05	2	N	N	293	056
2)	Apprenticeship Training Representative A	48001	12-05	12	2	E	N	020	062
	Apprenticeship Training Representative B	48002	12-06	12	2	E	N	020	062
	Apprenticeship Training Representative C	48003	12-07	12	2	E	N	020	062
2)	Employment and Training Counselor A	48661	12-04	12	2	E	N	020	062
	Employment and Training Counselor B	48662	12-05	12	2	E	N	020	062
	Employment and Training Counselor C	48663	12-06	12	2	E	N	020	062
2)	Employment and Training Specialist A	48261	12-04	12	2	N	N	020	062
	Employment and Training Specialist B	48262	12-05	12	2	N	N	020	062
2)	Labor Market Analyst A	48861	12-05	12	2	E	N	044	180
	Labor Market Analyst B	48862	12-06	12	2	E	N	044	180
	Labor Market Analyst C	48863	12-07	12	2	E	N	044	180
2)	Vocational Rehabilitation Counselor A	49162	12-07	12	2	E	N	112	200
	Vocational Rehabilitation Counselor B	49163	12-08	12	2	E	N	112	200
CREATE									
1)	Consumer Protection Investigator	74701	05-13	05	2	N	N	293	056

	Consumer Protection Investigator-Senior								
		74702	05-14	05	2	N	N	293	056
	Consumer Protection Investigator-Advanced								
		74703	05-15	05	2	N	N	293	056
3)	Apprenticeship Training Representative								
		48000	12-07	12	2	E	N	020	062
3)	Employment and Training Counselor								
		48660	12-06	12	2	E	N	020	062
3)	Employment and Training Specialist								
		48260	12-05	12	2	N	N	020	062
3)	Labor Market Analyst								
		48860	12-07	12	2	E	N	044	180
3)	Vocational Rehabilitation Counselor								
		49160	12-08	12	2	E	N	112	200
4)	Motor Carrier Investigator								
		74901	05-14	05	4	N	N	293	056
	Motor Carrier Investigator-Advanced								
		74902	05-15	05	4	N	N	293	056

REASSIGN PAY RANGE

5)	State Patrol Trooper								
	Old	65900	36-40	63	4	N	N	247	385
	New	65900	**63-40**	63	4	N	N	247	385
5)	State Patrol Inspector								
	Old	65960	36-40	63	4	N	N	247	385
	New	65960	**63-40**	63	4	N	N	247	385
6)	Vocational Rehabilitation Counselor In-Training								
	Old	49161	12-06	12	2	N	N	112	200
	New	49161	**12-07**	12	2	N	N	112	200

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.