State of Wisconsin

OFFICE OF STATE EMPLOYMENT RELATIONS

– DIVISION OF MERIT RECRUITMENT AND SELECTION –

Date: April 26, 2012	**Subject: Changes to Provisions for Non-Competitive Appointment of Certain Disabled Veterans**
Locator No. OSER-0304-MRS	

The purpose of this bulletin is to notify agencies of the passage of **2011 Wisconsin Act 211** which expands the types of positions which may be utilized for appointing certain disabled veterans on a non-competitive basis under s. 230.275, Wis. Stats. This change is effective April 19, 2012.

The change in the statute allows appointing authorities to apply the provisions of s.230.275, Wis. Stats., to all positions in the classified service; previously it was limited to nonprofessional or entry professional positions.

This change voids the guidance provided in bulletin **OSER-0090-MRS, "Entry-Level Professional Classifications for Non-Competitive Appointment of Certain Disabled Veterans,"** dated March13, 2006, which is now obsolete and will be removed from the OSER website.

Section 230.275(1)(d), Wis. Stats., requires that appointing authorities notify the DMRS Administrator of the appointing authority decision to appoint a disabled veteran under this program. Agencies may direct notice to the Administrator through their DMRS Agency Consultant, who will acknowledge receipt. Notice may be delivered in the form of email correspondence which identifies the position and selected applicant and address compliance with the requirements of s.230.275, Wis. Stats., to include the following:

- Position number.
- Classification of the position.
- Name of the disabled veteran selected for appointment.
- Affirmation that the disabled veteran is qualified to perform the duties and responsibilities of the position.
- Affirmation that the veteran has a verified disability rating of at least 30 percent.
- Affirmation that the disabled veteran does not hold a permanent position or have mandatory restoration rights.
- Affirmation that an offer of interview was extended to all eligible and qualified disabled veterans who expressed interest by applying for the vacancy or through certification.

Questions related to this bulletin should be directed to Ed Porter in the Division of Merit Recruitment and Selection at (608) 267-0344 or edward.porter@wi.gov.

Jack Lawton, Administrator
Division of Merit Recruitment and Selection

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