State of Wisconsin

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

Date:	January 15, 2012	**Subject:**	Miscellaneous Classification Plan Changes
Locator No:	OSER-0296-MRS/SC		

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is January 15, 2012**, unless otherwise stated.

1) *Abolish* the **Agricultural Marketing Supervisor** classification and *create* the **Agricultural Program Supervisor** classification **effective January 15, 2012**, to update the program areas of responsibility due to the broader business and economic development focus of work as compared to traditional marketing activities in prior years for the Department of Agriculture, Trade and Consumer Protection. No reallocation notices are necessary to accomplish this classification action. Questions may be directed to Pat Waterman at (608) 266-8149.

2) *Modify* the **Correctional Services Treatment Director** classification specification for the Department of Corrections **effective January 15, 2012**, to remove the supervisory requirement and move the position into the Office of the Secretary. No reallocation notices are necessary to accomplish this classification action. Questions may be directed to Pat Waterman at (608) 266-8149.

3) *Modify* the **Criminal History Records Specialist** classification series specifications **effective January 15, 2012**, to reflect significant operation changes to the Department of Justice handgun Hotline unit due to the implementation of the Concealed Carry Weapons program. Any reallocation notices necessary to accomplish this classification action will be done by the DOJ. Questions may be directed to Pat Waterman at (608) 266-8149.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the OSER website is January 20, 2012. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions regarding the availability of these documents on OSER's website should be directed to Jan Mason at (608) 266-2156.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at http://oser.state.wi.us/docview.asp?docid=1425. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Pat Waterman at (608) 266-8149 if you have any questions about information contained in the Alpha List.

Greg Gracz, Director
Office of State Employment Relations

Classification	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	FLSA LTE Code	Job Group	CIC Code
ABOLISH								
1) Agricultural Marketing Supervisor	71220	81-03	17	2	E	N	003	181
CREATE								
1) Agricultural Program Supervisor	71320	81-03	17	2	E	N	019	073
MODIFY								
2) Correctional Services Treatment Director	49450	81-02	98	2	E	N	003	042
3) Criminal History Records Specialist	18801	02-08	02	6	N	N	187	526
Criminal History Records Specialist – Senior	18802	02-09	02	6	N	N	187	526
Criminal History Records Specialist – Advanced	18803	02-10	02	6	N	N	187	526

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.