

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

Date: September 11, 2011

Subject: Miscellaneous Classification Plan Changes

Locator No: OSER-0285-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is September 11, 2011**, unless otherwise stated.

- 1) *Create* the **Child Care Subsidy Specialist** classification series **effective September 11, 2011**, to describe positions within the Department of Children and Families (DCF), Division of Early Care Education, Milwaukee Early Care Administration that work with the Child Care Subsidy program determining authorization and working with clients and providers utilizing the Wisconsin Shares program. The DCF will process all necessary reallocation notices. Questions may be directed to Pat Waterman at (608) 266-8149.
- 2) *Modify* the **REG & LIC 20.923(12) NTE ESG 3** Alphabetical Listing, **effective September 11, 2011**, to reflect the change of the name of the Department of Regulation and Licensing to the Department of Safety and Professional Services. No reallocations will need to be processed for this classification action. Questions may be directed to Pat Waterman at (608) 266-8149.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the OSER website is September 16, 2011. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions regarding the availability of these documents on OSER's website should be directed to Randy Peltier at (608) 266-9602.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Randy Peltier at (608) 266-9602 if you have any questions about information contained in the Alpha List.



Greg Gracz, Director
Office of State Employment Relations

Classification						FLSA			
Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	LTE Code	Job Group	CIC Code		

CREATE

1)	Child Care Subsidy Specialist – Entry	54301	12-04	12	2	N	N	112	525
	Child Care Subsidy Specialist – Objective	54302	12-05	12	2	N	N	112	525
	Child Care Subsidy Specialist – Senior	54303	12-06	12	2	E	N	112	525
	Child Care Subsidy Specialist – Advanced	54304	12-07	12	2	E	N	112	525

MODIFY

2)	REG & LIC 20.923(12) NTE ESG 3	98123	90-00						
	SFTY & PRO SCV 20.923(12) NTE ESG 3	98123	90-00						

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.