

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF COMPENSATION AND LABOR RELATIONS BULLETIN

Date: June 6, 2010

Subject: Miscellaneous Classification Plan Changes

Locator No: OSER-0267-CLR/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is June 6, 2010**, unless otherwise stated.

- 1) *Modify* the **Client Rights Specialist** classification specification, **effective June 6, 2010**, to incorporate positions in the Department of Children and Families' Bureau of Milwaukee Child Welfare that protect client rights by investigating and resolving client complaints and allegations of violations of the state child welfare statutes. No reallocation notices are necessary to implement this classification action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 2) *Modify* the **Elevator Constructor** classification specification, **effective June 6, 2010**, to recognize the need for the employee to be licensed under Comm 5.992, Wis. Adm. Code. No reallocation notices are necessary to implement this classification action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 3) *Modify* the **Revenue Agent Supervisor** classification specification, **effective June 6, 2010**, to add two types of tax accounts that supervised employees review. Reallocation notices will need to be processed by the Department of Revenue to implement this classification action. Questions may be directed to Pat Waterman at (608) 266-8149.
- 4) *Modify* the **Revenue Program Supervisor** classification specification, **effective June 6, 2010**, to remove the Document Processing Supervisor and Income Tax Adjustment Unit Supervisor allocations; add allocations in the Customer Service Bureau and modify other allocations. Reallocation notices will need to be processed by the Department of Revenue to implement this classification action. Questions may be directed to Pat Waterman at (608) 266-8149.

Internet Availability: The target date for the availability of classification specifications from this bulletin on the OSER website is June 11, 2010. This is the only notification DCLR will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Randy Peltier at (608) 266-9602.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Randy Peltier at (608) 266-9602 if you have any questions about information contained in the Alpha List.



Joe Wineke, Administrator
Division of Compensation and Labor Relations

Classification						FLSA		
Class	Pay	Unit	EEO		FLSA	LTE	Job	CIC
Code	Range	Code	Cat.			Code	Group	Code

MODIFY

1)	Client Rights Specialist	50510	81-04	99	2	E	N	112	202
2)	Elevator Constructor	76250	04-00	04	7	N	N	333	670
3)	Revenue Agent Supervisor	67620	81-03	17	4	E	N	016	093
4)	Revenue Program Supervisor	01520	81-03	17	2	E	N	016	500

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action & Workforce Planning.