State of Wisconsin

# OFFICE OF STATE EMPLOYMENT RELATIONS

## DIVISION OF COMPENSATION AND LABOR RELATIONS BULLETIN

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| **Date:** | September 13, 2009 | **Subject:** | Miscellaneous Classification Plan Changes |
| **Locator No:** | OSER-0250-CLR/SC | | |

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is September 13, 2009,** unless otherwise stated.

1) *Abolish* the **Engineering Technician 4** classification, **effective September 13, 2009**. The Engineering Technician series was abolished in 2006 except for this level. The 4 level is now vacant and will not be used in the future. Reallocation notices are not necessary. Questions may be directed to Pat Waterman at (608) 266-8149.

2) *Abolish* the **Supervising Officer-DHFS, Health Care Financing Manager and Health Care Financing Supervisor** classifications, **effective September 13, 2009**, and *Create* the **Supervising Officer–DHS, Health Care Manager and Health Care Supervisor** classifications to accommodate the renaming of the Department of Health & Family Services to the Department of Health Services and the Division of Health Care Financing to the Division of Health Care Access and Accountability. The DHS will process all necessary reallocation notices. Questions may be directed to Pat Waterman at (608) 266-8149.

3) *Modify* the **Client Services Coordinator** classification specification, **effective September 13, 2009**, to update the duties of the Office of the State Public Defender position and add the coordination of the student internship program (social work students) and requirement for a Master's degree in Social Work. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.

**Internet Availability:** The target date for the availability of classification specifications from this bulletin on the OSER website is September 14, 2009. This is the only notification DCLR will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Randy Peltier at (608) 266-9602.

**Alphabetical Listing of Classifications**: The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at http://oser.state.wi.us/docview.asp?docid=1425. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Randy Peltier at (608) 266-9602 if you have any questions about information contained in the Alpha List.

James A. Pankratz

James A. Pankratz, Administrator
Division of Compensation and Labor Relations

| Classification | Class Code | Pay Range | Unit Code | EEO Cat. | FLSA | FLSA LTE Code | Job Group | CIC Code |
|---|---|---|---|---|---|---|---|---|
| **ABOLISH** | | | | | | | | |
| 1) Engineering Technician 4 | 25444 | 06-12 | 06 | 3 | N | N | 140 | 216 |
| 2) Supervising Officer-DHFS | 66320 | 81-03 | 16 | 4 | E | N | 247 | 370 |
| Health Care Financing Manager | 03750 | 81-01 | 19 | 1 | E | N | 001 | 035 |
| Health Care Financing Supervisor | 03780 | 81-03 | 17 | 2 | E | N | 016 | 080 |
| **CREATE** | | | | | | | | |
| 2) Supervising Officer-DHS | 66360 | 81-03 | 16 | 4 | E | N | 247 | 370 |
| Health Care Manager | 03790 | 81-01 | 19 | 1 | E | N | 001 | 035 |
| Health Care Supervisor | 03740 | 81-03 | 17 | 2 | E | N | 016 | 080 |
| **MODIFY** | | | | | | | | |
| 3) Client Services Coordinator | 50660 | 81-03 | 18 | 2 | E | N | 003 | 215 |

**Note:** Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.