

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

Date: September 15, 2008

Subject: Miscellaneous Classification Plan Changes

Locator No: OSER-0221-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the following classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is September 14, 2008**, unless otherwise stated.

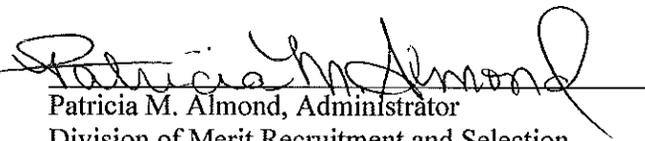
1. *Abolish the Social Worker In-Training* classification level within the Social Worker classification specification because it is not being used and the agencies do not anticipate using it in the future. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
2. *Modify the Area Administrator, Human Services Area Coordinator, Human Services Licensing Specialist; Human Services Manager; Human Services Program Coordinator and –Senior; Human Services Supervisor; Licensing/Certification Specialist; Quality Assurance Program Specialist and –Senior; Social Services Specialist 1 and 2; Social Services Supervisor; Social Worker, Social Worker-Senior and Social Worker-Advanced; Technical Writer and –Senior; and Tribal Services Coordinator* classification specifications, **effective September 14, 2008**, to reflect the creation of the Department of Children and Families, reflect movement of some positions from DHFS and DWD to DCF and reflect name changes of bureaus and divisions within the renamed Department of Health Services. No reallocation notices are necessary for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
3. *Modify the Revenue Administrative Manager* classification specification, **effective September 14, 2008**, as a result of a reorganization and to broaden the scope which excludes specific references to each position. The affected agency will process any necessary reallocations for this action. Questions may be directed to Jackie Koeller at (608) 266-0712.

Internet Availability:

The target date for the availability of classification specifications from this bulletin on the OSER website is September 16, 2008. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Debra Bower at (608) 267-5162.

Alphabetical Listing of Classifications:

The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Debra Bower at (608) 267-5162 if you have any questions about information contained in the Alpha List.


Patricia M. Almond, Administrator
Division of Merit Recruitment and Selection

Classification	Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
	Code	Range	Code	Cat.		LTE	Group	Code
						Code		

ABOLISH

1) Social Worker In-Training
50861 12-04 12 2 N N 112 201

MODIFY

1) Area Administrator
49840 81-03 17 2 E N 019 073
Human Services Area Coordinator
07570 07-03 07 2 E N 019 202
Human Services Licensing Specialist
07560 07-03 07 2 E N 019 202
Human Services Manager
07590 81-01 19 1 E N 001 042
Human Services Program Coordinator
07571 07-04 07 2 M N 019 202
Human Services Program Coordinator-Senior
07572 07-03 07 2 E N 019 202
Human Services Supervisor
07580 81-02 98 2 E N 003 042
Licensing/Certification Specialist
53360 12-07 12 2 E N 112 056
Quality Assurance Program Specialist
07371 07-04 07 2 N N 019 056
Quality Assurance Program Specialist-Senior
07372 07-03 07 2 E N 019 056
Social Services Specialist 1
51871 12-06 12 2 E N 112 201
Social Services Specialist 2
51872 12-07 12 2 E N 112 201
Social Services Supervisor
51820 81-03 17 2 E N 112 201
Social Worker
50862 12-06 12 2 E N 112 201
Social Worker-Senior
50863 12-08 12 2 E N 112 201
Social Worker-Advanced
50864 12-08 12 2 E N 112 201
Technical Writer
14461 07-04 07 2 N N 131 284
Technical Writer-Senior
14462 07-03 07 2 E N 131 284
Tribal Services Coordinator
52810 12-08 12 2 E N 112 202

3) Revenue Administrative Manager
01590 81-01 19 1 E N 001 012

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.