State of Wisconsin

OFFICE OF STATE EMPLOYMENT RELATIONS

DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN

Date:	June 25, 2006	**Subject:**	Miscellaneous Classification Plan Changes as a Result of **Wisconsin State Employee Union (WSEU) - Blue Collar (BC) Contract Bargaining** and the **Facilities Repair and Maintenance Survey** and **Stores and Warehouse Operations Survey**
Locator No:	OSER-0107-MRS/SC		

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is June 25, 2006** unless otherwise stated. Pay processing will be in accordance with the pay administration provisions in the applicable collective bargaining agreement.

NEGOTIATED PAY RANGE REASSIGNMENTS WITH THE WSEU-BC BARGAINING UNIT

1) ***Reassign the pay range***, **effective June 25, 2006**, for the classifications of **Automotive/Equipment Technician-Developmental, Automotive/Equipment Technician-Entry, Automotive/Equipment Technician-Master, Automotive/Equipment Technician-Senior, Custodian, Custodian-Lead, Gardener, Greenskeeper, Groundskeeper, Laborer, Motor Vehicle Operator-Heavy, Motor Vehicle Operator-Light, Research Gardener, and Seamer 2** due to negotiation of the 2005-2007 contract between the WSEU-BC Bargaining Unit and the State of Wisconsin. Reallocation notices will be automatically processed by DOA Central Payroll and/or University of Wisconsin Payroll, and distributed to employees with the July 20, 2006 pay checks. Questions may be directed to Leean White at (608) 267-0344.

IMPLEMENTATION OF THE FACILITIES, REPAIR AND MAINTENANCE PERSONNEL MANAGEMENT SURVEY

The Facilities Repair and Maintenance Survey was conducted as a result of concerns regarding the outdated technology and job duties listed in the classification specifications, as well as multiple levels within the specifications. Separate classifications were found to be necessary and the levels within them were simplified. Classification specifications were updated and pay range schedule assignments were determined through contract negotiations between WSEU-BC and the State of Wisconsin.

2) ***Abolish*** the classifications of **Biotron Operator, Facilities Repair Worker 1, Facilities Repair Worker 2, Facilities Repair Worker 3, Facilities Repair Worker 4, HVAC/Refrigeration Specialist, Maintenance Mechanic 1, Maintenance Mechanic 2, Maintenance Mechanic 3, Maintenance Supervisor, Natural Resources Equipment Operator, and Tugger Coordinator**, **effective June 25, 2006**, and ***CREATE*** the classifications of **Facilities Maintenance Specialist, Facilities Maintenance Specialist-Advanced, Facilities Repair Worker, Facilities Repair Worker-Advanced, Heavy Equipment Operator, HVAC/Refrigeration Specialist, and HVAC/Refrigeration Specialist-Advanced.** Reallocation notices will be automated by DOA Central Payroll and/or University of Wisconsin Payroll, and distributed to employees with the July 20, 2006, pay checks. Questions may be directed to Stacie Meyer at (608) 267-1013 or Tim Borchert at (608) 266-3381.

3) ***Modify*** the **Buildings and Grounds Superintendent, Building and Grounds Supervisor and Power Plant Operator – In Charge** classification specifications, **effective June 25, 2006**, to remove references to Maintenance Supervisor and modify representative positions as a result of the Facilities and Maintenance Survey. The Power Plant Operator – In Charge classification added an allocation for power plant

maintenance lead work with back-up in-charge duties. Reallocation notices are not necessary for these actions. Questions may be directed to Stacie Meyer at (608) 267-1013 or Tim Borchert at (608) 266-3381.

IMPLEMENTATION OF THE STORES AND WAREHOUSE OPERATIONS PERSONNEL MANAGEMENT SURVEY

The Stores and Warehouse Operations Survey was initiated due to concern for the low compensation and inadequate class specifications used to fill these positions. Concern regarding progression among levels was raised. The agencies expressed concern for internal pay equity among the majority of the occupational areas. Many of these concerns focused on the comparability of state compensation between similar classifications within the classified civil service. As with other surveys conducted this past year, separate classifications were found to be necessary but the levels within them were simplified, classification specifications were updated and pay schedule assignments were recommended.

4) ***Abolish*** the classifications of **Corrections Stores Supervisor, Lottery Storekeeper, Material Distribution Supervisor, Records Center Clerk, Records Center Supervisor, Shipping and Mailing Clerk 1, Shipping and Mailing Clerk 2, Shipping and Mailing Clerk 3, Shipping and Mailing Program Supervisor, Shipping and Mailing Supervisor, Stock Clerk, Storekeeper, Stores Supervisor, and Warehouse Supervisor** **effective June 25, 2006**, and ***CREATE*** the classifications of **Inventory Control Assistant, Inventory Control Coordinator, Inventory Control Coordinator-Advanced, Inventory Control Supervisor, and Shipping and Mailing Associate, Shipping and Mailing Associate-Advanced, and Shipping and Mailing Supervisor.** Reallocation notices will be automatically processed by DOA Central Payroll and/or University of Wisconsin Payroll. Questions may be directed to Diane Siegler at (608) 267-0408 or Tammy Haack at (608) 266-8232.

Internet Availability:
The target date for the availability of classification specifications from this bulletin on the OSER Web Page is June 23, 2006. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Debra Bower at (608) 267-5162.

Alphabetical Listing of Classifications:
The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER Web Page at http://oser.state.wi.us/docview.asp?docid=1425. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Debra Bower at (608) 267-5162 if you have any questions about information contained in the Alpha List.

Contact Points:
Questions may also be directed to the appropriate analyst at the DMRS Fax number (608) 267-1000 or by e-mail at (using the consultant's name) Firstname.Lastname@wisconsin.gov.

Patricia M. Almond

Patricia M. Almond, Administrator
Division of Merit Recruitment and Selection

Classification	Class Code	Old Pay Range	NEW Pay Range
REASSIGN PAY RANGE			
1) Automotive/Equipment Technician-Developmental	83102	03-08	**03-09**
Automotive/Equipment Technician-Entry	83101	03-07	**03-08**
Automotive/Equipment Technician-Master	83104	03-11	**03-12**
Automotive/Equipment Technician-Senior	83103	03-10	**03-11**
Custodian	89161	03-07	**03-08**
Custodian-Lead	89162	03-08	**03-09**
Gardener	90430	03-08	**03-09**
Greenskeeper	90470	03-10	**03-12**
Groundskeeper	91050	03-07	**03-08**
Laborer	91300	03-07	**03-08**
Motor Vehicle Operator-Heavy	80402	03-07	**03-09**
Motor Vehicle Operator-Light	80401	03-07	**03-08**
Research Gardener	90460	03-08	**03-09**
Seamer 2	88802	03-07	**03-08**

Classification	Class Code	Pay Range	Unit Code	EEO Cat	FLSA	FLSA LTE Code	Job Group	CIC Code
ABOLISH								
2) Biotron Operator	93500	03-11	03	8	N	N	301	699
Facilities Repair Worker 1	76121	03-07	03	8	N	N	301	519
Facilities Repair Worker 2	76122	03-08	03	8	N	N	301	519
Facilities Repair Worker 3	76123	03-09	03	8	N	N	301	519
Facilities Repair Worker 4	76124	03-10	03	8	N	N	301	519
HVAC/Refrigeration Specialist	77260	03-13	03	7	N	N	320	534
Maintenance Mechanic 1	76521	03-09	03	8	N	N	301	519

	Maintenance Mechanic 2							
	76522	03-10	03	8	N	N	301	519
	Maintenance Mechanic 3							
	76523	03-11	03	7	N	N	301	519
	Maintenance Supervisor							
	76520	81-04	16	8	E	N	301	503
	Natural Resources Equipment Operator							
	80700	06-12	06	3	N	N	283	853
	Tugger Coordinator							
	91600	03-07	03	8	N	N	999	889
4)	Corrections Stores Supervisor							
	20320	81-04	16	6	E	N	213	365
	Lottery Storekeeper							
	20960	03-08	03	8	N	N	213	365
	Material Distribution Supervisor							
	20380	81-04	16	8	E	N	213	307
	Records Center Clerk							
	20870	03-08	03	8	N	N	213	365
	Records Center Supervisor							
	20880	81-04	16	8	E	N	213	307
	Shipping and Mailing Clerk 1							
	20161	03-07	03	8	N	N	213	364
	Shipping and Mailing Clerk 2							
	20162	03-07	03	8	N	N	213	364
	Shipping and Mailing Clerk 3							
	20163	03-08	03	8	N	N	213	364
	Shipping and Mailing Program Supervisor							
	20220	81-04	16	8	E	N	213	365
	Shipping and Mailing Supervisor							
	20120	81-05	16	8	E	N	213	365
	Stock Clerk							
	20860	03-07	03	8	N	N	213	365
	Storekeeper							
	20900	03-08	03	8	N	N	213	365
	Stores Supervisor							
	20420	81-05	16	8	E	N	213	365
	Warehouse Supervisor							
	20980	81-04	16	8	E	N	213	307

	Classification	**Class Code**	**Pay Range**	**Unit Code**	**EEO Cat**	**FLSA**	**FLSA LTE Code**	**Job Group**	**CIC Code**
CREATE									
2)	Facilities Maintenance Specialist								
		76101	03-12	03	8	N	N	301	519
	Facilities Maintenance Specialist-Advanced								
		76102	03-13	03	8	N	N	301	519
	Facilities Repair Worker								
		76125	03-10	03	8	N	N	301	519
	Facilities Repair Worker-Advanced								
		76126	03-11	03	8	N	N	301	519

	Heavy Equipment Operator							
	80500	06-13	06	3	N	N	283	853
	HVAC/Refrigeration Specialist							
	77261	03-13	03	8	N	N	320	534
	HVAC/Refrigeration Specialist-Advanced							
	77262	03-14	03	7	N	N	320	534
4)	Inventory Control Assistant							
	20500	03-08	03	8	N	N	213	365
	Inventory Control Coordinator							
	20501	03-09	03	8	N	N	213	365
	Inventory Control Coordinator-Advanced							
	20502	03-11	03	8	N	N	213	365
	Inventory Control Supervisor							
	20520	81-04	16	8	E	N	213	307
	Shipping and Mailing Associate							
	20171	03-08	03	8	N	N	213	364
	Shipping and Mailing Associate-Advanced							
	20172	03-09	03	8	N	N	213	364
	Shipping and Mailing Supervisor							
	20720	81-04	16	8	E	N	213	307

	Classification	Class Code	Pay Range	Unit Code	EEO Cat	FLSA	FLSA LTE Code	Job Group	CIC Code
MODIFY									
3)	Building and Grounds Superintendent								
		76120	81-03	17	2	E	N	265	503
	Building and Grounds Supervisor								
		76020	81-04	16	8	E	N	265	503
	Power Plant Operator-In Charge								
		77103	03-15	03	7	N	N	400	695

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

Effective Date Items 1-4: June 25, 2006