

**State of Wisconsin**

**OFFICE OF STATE EMPLOYMENT RELATIONS**

***DIVISION OF MERIT RECRUITMENT AND SELECTION BULLETIN***

**Date:** March 5, 2006

**Subject:** Miscellaneous Classification Plan Changes

**Locator No:** OSER-0089-MRS/SC

Pursuant to s. 230.09, Wis. Stats., the Director of the Office of State Employment Relations (OSER) has approved the classification plan changes identified on this bulletin. Regardless of the actual notification date, the **effective date is March 5, 2006**, unless otherwise stated.

- 1) **Modify** the **Campaign Finance & Elections Supervisor** classification specification, **effective March 5, 2006**, to reflect the addition of another supervisory position in the State Elections Board. Reallocation notices will be processed by the affected agency. Questions may be directed to Tammy Haack at (608) 266-8232.
- 2) **Modify** the **Civil Engineer-Transportation-SET** classification specification and title, **effective March 5, 2006**, to allow agencies other than Department of Transportation to use this classification when hiring student engineer trainees currently enrolled in a college-level engineering curriculum. The new title will be Engineer-Student Engineer Trainee. Reallocation notices will be processed by the affected agency for this action. Questions may be directed to Kris Chilsen at (608) 266-7569.
- 3) **Modify** the **DOT Officer** classification specification, **effective March 5, 2006**, to reflect an organizational change from Districts to Regions and to address positions providing dignitary security. No reallocation notices are necessary for this action. Questions may be directed to Jackie Koeller at (608) 266-0712.
- 4) **Modify** the **Elections Specialist** classification specification, **effective March 5, 2006**, to include the addition of a second allocation to the classification. Reallocation notices will be processed by the affected agency. Questions may be directed to Tammy Haack at (608) 266-8232.
- 5) **Modify** the **State Patrol Lieutenant** classification specification, **effective March 5, 2006**, to reflect an organizational change from Districts to Regions and to remove the allocation for Chief of Personnel. No reallocation notices are necessary for this action. Questions may be directed to Jackie Koeller at (608) 266-0712.
- 6) **Modify** the **State Patrol Sergeant** classification specification, **effective March 5, 2006**, to reflect an organizational change from Districts to Regions and to address positions providing dignitary security. No reallocation notices are necessary for this action. Questions may be directed to Jackie Koeller at (608) 266-0712.
- 7) **Modify** the **Training Director** classification specification, **effective March 5, 2006**, to reflect the fact that a number of state agencies have been attached to DOA for administrative purposes affecting the functions of the training director position in DOA in addition to updated duties listed under the definitions sections and added representative positions. DOA will process the necessary reallocation notice. Questions may be directed to Jennifer den Daas at (608) 266-1713.

**Internet Availability:**

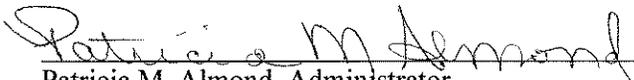
The target date for the availability of classification specifications from this bulletin on the OSER website is March 3, 2006. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Debra Bower at (608) 267-5162.

**Alphabetical Listing of Classifications:**

The Alphabetical Listing of Classifications (Alpha List) is also available on the OSER website at <http://oser.state.wi.us/docview.asp?docid=1425>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Debra Bower at (608) 267-5162 if you have any questions about information contained in the Alpha List.

**Contact Points:**

Questions may also be directed to the appropriate consultant at the DMRS fax number (608) 267-1000 or by e-mail at (using the consultant's name) [Firstname.Lastname@wisconsin.gov](mailto:Firstname.Lastname@wisconsin.gov).

  
 Patricia M. Almond, Administrator  
 Division of Merit Recruitment and Selection

Classification	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	FLSA		CIC Code
						LTE Code	Job Group	

**MODIFY**

1)	Campaign Finance & Elections Supervisor	06420	81-03	17	2	E	N	019	026
2)	<del>Civil Engineer-Transportation-SET</del>								
	<b>NEW Engineer-Student Engineer Trainee</b>	94290	18-0	99	2	N	N	000	000
3)	DOT Officer	07840	81-02	18	2	E	N	003	022
4)	Elections Specialist	07400	07-04	07	2	M	N	019	026
5)	State Patrol Lieutenant	65922	56-01	98	4	E	N	247	414
6)	State Patrol Sergeant	65921	56-01	16	4	E	N	247	414
7)	Training Director	14540	81-02	98	2	E	N	020	027

**Note:** Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

**Effective Date Items 1-7: March 5, 2006**