



BCLR Control #

### Hiring Above Minimum (HAM) Temporary Appointment Maximum (TAM) Hire Information

#### **I. AGENCY PERSONNEL**

Complete all boxes in this section and return this form to DPM/BCLR. Only (HAM) hires must include supporting documentation (i.e. resume, application).

Class Title \_\_\_\_\_ Cert Number \_\_\_\_\_ Agency \_\_\_\_\_

Applicant Selected \_\_\_\_\_ Requested Hire Rate \_\_\_\_\_

Date Returned to DPM \_\_\_\_\_

#### **II. COMPENSATION ANALYST - HAMs Only**

Authorized HAM Action:  Approve

Deny

Modify

Authorized HAM Hourly Rate (for this applicant):

Authorized Maximum Range Penetration:

Percentage of Minimum \_\_\_\_\_

Number of Steps \_\_\_\_\_

Pay Point \_\_\_\_\_

Pay Range Mid-point \_\_\_\_\_

Completed by \_\_\_\_\_

Date returned to agency \_\_\_\_\_

#### **III. AGENCY PERSONNEL**

Complete this section after offering the position. Return to DPM/BCLR.

Hired at authorized HAM/TAM rate - Hire Date \_\_\_\_\_

Hired at modified HAM/TAM rate - Hire Date \_\_\_\_\_

Modified Hire Rate (hourly) \$ \_\_\_\_\_

Declined offer of employment

Comments: