

I. INTRODUCTION

Since 1982, over 260 selected communities have received Community Development Block Grant (CDBG) funds for housing rehabilitation. Those funds were lent to local low- and moderate-income (LMI) households to make repairs to their homes. Funds may also have been lent to local landlords in exchange for an agreement to rent to LMI tenants at an affordable rate.

CDBG funds are repaid to the community when the borrower moves, or the unit ceases to be the borrower's principal place of residence. Loans to landlords are repaid on a monthly basis (sometimes after a deferral period). When owner-occupied or tenant-occupied loans are repaid to the community, the funds are identified as CDBG-Revolving Loan Funds (CDBG-RLF).

The Wisconsin Department of Commerce, Division of Housing and Community Development (DHCD) prepared this Implementation Handbook. This handbook contains required administrative procedures and references to state and federal regulations and requirements.

The Department of Commerce, DHCD will monitor CDBG-RLF grantees based upon the contents of this manual. The DHCD provides technical assistance as well as program compliance training for all CDBG-RLF program administrators.

This handbook will be revised as regulations and requirements change. Only the most recent edition of the manual will contain the rules in effect at any time. When you receive notification of an update or replacement, please discard the old materials.

CDBG-RLF grantees should consult state and local statutory requirements, such as Wisconsin Open Meetings law, local housing and building ordinances.

If your community is no longer operating a housing rehabilitation program, you must return your CDBG-RLF dollars to the Department of Commerce, DHCD.