Application for Inclusion on the DOA Roster of Dispute Resolution Providers for Local Governments

Division of Intergovernmental Relations
Municipal Boundary Review
101 E. Wilson Street, 10th Floor
Madison, WI 53702-0001

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george.hall@wisconsin.gov
www.doa.state.wi.us/municipalboundaryreview

Wisconsin Department of Administration

Instructions: Completion of this form is required for inclusion on the Department of Administration's list of dispute resolution professionals, located online at www.doa.state.wi.us/municipalboundaryreview, and maintained pursuant to s. 66.0217(6)(b) Wis. Stats. This list is not a certification program – completion of this form is the only requirement for inclusion on the list. Inclusion on this list does not represent an endorsement by the Department, nor is the Department responsible for the accuracy of the information provided by persons appearing on this list. Responses are to be completed within the boxes provided, although you may supplement your answers with up to four pages of additional material. Please mail or fax your completed form to the address above.

Office use only:

DEPT OF ADMINISTRATION
JUL - 9 2008
MUNICIPAL BOUNDARY REVIEW

Name: Trisha Huizenga

Address: 1107 Paramount Drive, Chilton, WI 53014

Business or Organization: Facilitate, LLC

Phone: 920-832-0208

Fax:

Email: thuizenga@new.rr.com

Web Site:

Dispute Resolution Training, Education, Teaching and Presentations:
List any dispute resolution training or certifications received and the training provider. List any publications in journals or periodicals and presentations on dispute resolution given to associations or other organized groups, or affiliation with academic or other institutions providing dispute resolution training.

2000-2002 Marquette University Graduate Program in Dispute Resolution
1997 Basic Mediation Training (40 hours) at Winnebago Conflict Resolution Center
1979 MBA from the University of Chicago
1976 BA in Economics from Yale University
1996-2007 attended workshops at Emerging Issues in Mediation Conferences and Wisconsin Association of Mediators annual meetings.
"The Top 10 Reasons Mediation Is Not Used as a Business Problem-Solving Tool Prior to Litigation". The Mediation Journal, The Journal of the Wisconsin Association of Mediators, Volume 3, Number 1, December 2002, pp. 1-31. Winner of the Charles "Chic" Nichol Essay Award.
"Mediator Conflicts of Interest". The Mediation Journal, The Journal of the Wisconsin Association of Mediators, Volume 2, Number 1, December 2001, pp. 1-20. Winner of the Charles "Chic" Nichol Essay Award.
"Facilitative vs. Evaluative Styles: Which Style is Best for Me?" The Mediation Journal, The Journal of the Wisconsin Association of Mediators, Volume 1, Number 1, November 2000, pp. 17-38.
Taught mediation seminar at Northeast Wisconsin Technical College.
Presented to over 40 professional and community groups (bar association, bankers, accountants, SHRM, Rotary, Kiwanis, Women in Management, estate planning councils, family business forum, etc.).

Experience

Briefly describe your experience working with disputes involving municipalities or other public/private sector entities involving issue areas such as engineering and public works, municipal contracts, intergovernmental agreements, boundaries, land use, environmental problems, neighborhood disputes, personnel or workplace, or other comparable intra- or intergovernmental disputes.

Facilitated multiple zoning order review sessions involving Appleton Mayor and department heads.
Facilitated two public hearings for the DNR and Georgia-Pacific on PCBs in landfills.
Mediated dispute involving two municipal union employees.
Mediated dispute involving township and commercial landowner.
Mediated EEOC workplace discrimination cases.
Mediated Wisconsin Equal Rights Division sexual harassment case.
Mediated many workplace disputes (teams, manager/subordinate, interdepartmental disputes).

Please identify whether you may have particular subject matter expertise in any of the following areas: ☒ Business/Corporate, ☒ Community/Neighborhood , ☐ Contracts, ☒ Employment/Workplace; ☐ Labor Union/Management, ☒ Health Care, ☐ Civil Engineering/Public Works; ☐ Environmental; ☒ Municipal Finance

Memberships

List memberships in any professional dispute resolution or related associations, or affiliation with public or private sector mediation providers such as county dispute resolution centers.

Member of the Association for Conflict Resolution
Member of the Wisconsin Association of Mediators
Volunteer at the Winnebago County Conflict Resolution Center
Volunteer facilitator of victim/offender conferencing for the Outagamie County Youth and Family Services Restorative Justice Program

Are you familiar with and willing to abide by the code of ethics adopted by any of the associations of which you may be a member?
☒ Yes ☐ No If "no" please explain: _____

Availability
Indicate your willingness to travel, as well as potential limitations on availability based on time of day or year.

☐ Willing to travel within __ miles of your place of residence or business.

☒ Willing to travel throughout the state

Other limitations:

Fee Requirements
Arranging for the payment of any required professional fees is the responsibility of the parties. Describe your fee schedule, including expense reimbursement or cancellation fees, if any.

Mediation fees of $150 per hour to include preparation time, scheduling time, consultation time, travel time, mediation time, and time spent on follow-up activities. Reimbursement of travel expenses and room rental expenses. Mileage reimbursement at the IRS-approved rate.

I represent that all information provided me in this application is true and correct:

Trisha Hinzage
Signature of applicant

7/1/08
Date

Facilitate →
Mediation, Facilitation and Consulting Services

Trisha Huizenga
Facilitate, LLC
1107 Paramount Drive
Chilton, WI 53014
920-832-0208

Trisha Huizenga
Curriculum Vitae

PROFESSIONAL EXPERIENCE

2000 – Present — Owner of *Facilitate, LLC*
- Mediate business, public sector, worksite and estate disputes
- Facilitate strategic planning, consensus building and brainstorming meetings for businesses and organizations
- Facilitate transition-planning meetings for closely-held businesses
- Chair of TEC groups (ongoing facilitation and coaching for 34 CEOs)

1992 – 2000 — Commercial Banking Vice-President with Bank One, Wisconsin in Appleton
- Provided financial services and advised closely-held businesses with revenues of $5 million to $300 million

1984 – 1992 — Stay-at-home mom with two children

1976 – 1984 — Commercial Banking Vice-President with Harris Bank in Chicago
- Provided financial services and advised closely-held businesses and Fortune 500 companies

EDUCATION AND PROFESSIONAL TRAINING

2002 — Marquette University's Graduate Program in Dispute Resolution
- Certificate for completing curriculum of five graduate courses
- Practicum mediating EEOC workplace discrimination cases

1997 — Winnebago Conflict Resolution Center in Oshkosh, WI
- 40 hours of mediation training

1979 — University of Chicago Graduate School of Business
- Masters Degree in Business Administration
- Elected by faculty to *Beta Gamma Sigma* for scholastic excellence

1976 — Yale University
- Bachelors Degree with a major in Economics
- Graduated *cum laude*

1972 — Guilford High School in Rockford, Illinois - Valedictorian

(over)

PROFESSIONAL AFFILIATIONS

Member of the Association for Conflict Resolution
Member of the Wisconsin Association of Mediators

PUBLICATIONS

"The Top 10 Reasons Mediation Is Not Used as a Business Problem-Solving Tool Prior to Litigation". The Mediation Journal, The Journal of the Wisconsin Association of Mediators, Volume 3, Number 1, December 2002, pp. 1-31. Winner of the Charles "Chic" Nichol Essay Award.

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"*Facilitative vs. Evaluative Styles: Which Style is Best for Me?*" The Mediation Journal, The Journal of the Wisconsin Association of Mediators, Volume 1, Number 1, November 2000, pp. 17-38.

COMMUNITY INVOLVEMENT

Founding board member and former President of the Appleton Education Foundation, providing funding for innovative projects to enhance education in the Appleton public schools

Volunteer facilitator of victim/offender conferencing for the Outagamie County Youth and Family Services Restorative Justice Program

Former board member of the Appleton Medical Center Foundation, recently completed a capital campaign to build a cancer center and women's breast center

Former board member and President of LEAVEN, a nonprofit organization providing $500,000 of emergency assistance annually to residents of Outagamie, Winnebago and Calumet Counties; initiated a strategic planning effort that resulted in the replacement of the retiring Executive Director, the construction and funding for a new service center, and plans for implementing technology in order to improve volunteer efficiency

Solicitor for the capital campaign for construction of the performing arts center in Appleton

Member of the Appleton Downtown Rotary Club, received an Outstanding Leadership Award and designated a Paul Harris Fellow

Member of First United Methodist Church of Appleton

Graduate of Leadership Fox Cities