



# WISCONSIN ACCOUNTING MANUAL

Department of Administration – State Controller’s Office

Section	15	FISCAL YEAR SUPPLEMENTS	Effective Date	6/25/2015
Sub-section	03	FY 2015: Vendor-Supplier Maintenance During the WiSMART-STAR Transition	Revision Date	6/25/2015
SAM Ref	n/a			

## BACKGROUND

The SCO and the STAR Team worked to convert the WiSMART Vendor File to the STAR Supplier Table. Three mock conversions were run, and the fourth and final conversion – for the production STAR system – was run on May 28, 2015.

## PROCEDURES

1. Beginning on Friday, June 25<sup>th</sup>. Agencies should use only STAR forms to update their WiSMART vendors and STAR suppliers.
2. Agencies should submit forms to the SCO through the [SharePoint Site](#).
3. Vendor/Supplier forms can be found at the link below. Agencies must use the current version of the forms. An SCO Bulletin will be issued whenever a form is updated.

<http://doa.wi.gov/Divisions/Budget-and-Finance/Information-for-State-Agencies>