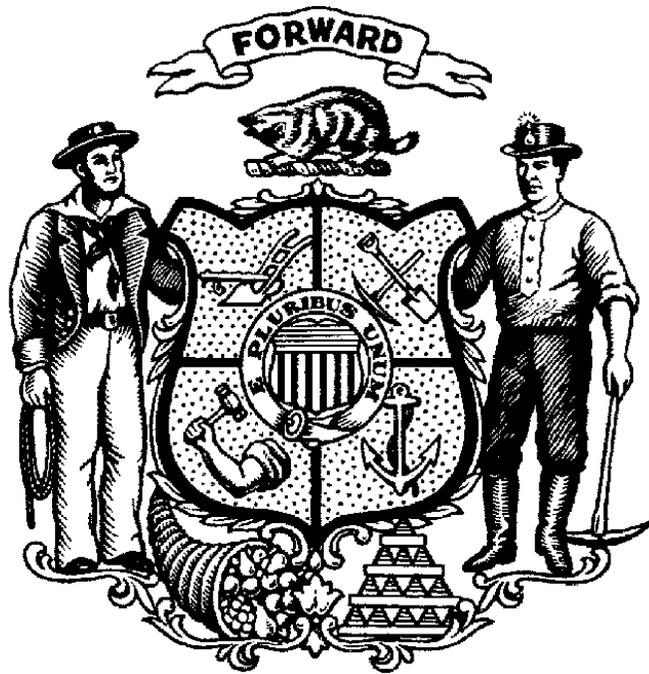


State of Wisconsin

Historical Society



Agency Budget Request
2017 – 2019 Biennium
September 15, 2016

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September 15, 2016

The Honorable Scott Walker
Governor
115 East State Capitol
Madison, WI 53702

Dear Governor Walker:

The Wisconsin Historical Society (“WHS”) is pleased to submit its 2017-2019 biennial budget request. This request reflects ongoing efforts to realize operational efficiencies while increasing our service to the citizens of Wisconsin. Through internal restructuring and organizational repositioning, the Society will operate its historic sites more effectively, maintain its world-class collections, continue to deliver economic impact through its historic preservation office, and launch increased levels of state-wide outreach and educational programming.

In this request, we prioritize the operational success of the new State Archive Preservation Facility (“SAPF”) – a \$46.7 million, 188,000 square foot facility that will preserve the state’s most important cultural heritage resources. The new facility will be completed during the 2018 fiscal year.

We continue to work with the Department of Administration’s State Budget Office and Division of Facilities Development to determine key operational and funding needs for SAPF, including those related to the lease and move. Upon finalizing those needs, we will submit a modification to this request.

I respectfully request your consideration of the Historical Society’s 2017-19 biennial budget request. Thank you for your continued support of the Wisconsin Historical Society’s mission to connect people to the past by collecting, preserving, and sharing stories.

Sincerely,

Ellsworth H. Brown, Ph.D.
The Ruth and Hartley Barker Director

Collecting, Preserving and Sharing Stories Since 1846

816 State Street Madison, Wisconsin 53706

wisconsinhistory.org

AGENCY DESCRIPTION

Founded in 1846, prior to statehood, the Wisconsin Historical Society (the "Society") is governed by a board of curators comprised of: 24 individuals elected by the Society's members; the Governor or his/her designee; a member of the majority and minority parties from the Senate and Assembly; three members nominated by the Governor with the advice and consent of the Senate; and four additional ex officio members designated by the Society's constitution. The board appoints the director, the administrative head of the agency.

The Society is among the nation's oldest, largest, most active, and diverse state historical societies. Its world-class collections are valued at over one billion dollars. Over three million people connect to the past each year through the Society's resources, programs, and services. Its partnership with the University of Wisconsin-Madison and University of Wisconsin System schools provides unique and unmeasured access to rare research collections. The Society impacts Wisconsin citizens throughout the state through its twelve historic sites and museums, nearly 400 affiliates, the State Historic Preservation Office, and network of 13 area research centers.

Both a state agency and a membership organization, the Society leverages its state support to generate nearly 40% of its annual operating budget through earned income, grants, and contributions. Services are delivered through four programmatic divisions:

Division of Library, Archives, and Museum Collections

The Society operates the world's largest library and archives dedicated exclusively to North American history on behalf of Wisconsin citizens, an international array of scholars, and the University of Wisconsin, for which the Society serves as the North American history library. Collections include nearly four million books, pamphlets, newspapers, government records, business records, maps, unpublished archival items, personal memoirs, dairies and journals, as well as four million historic photographs. The Society's museum collections encompass all of Wisconsin and include over 267,000 artifacts and 375,000 archaeological items.

As the state's records management agency, the Society collects and preserves the archival records of the state of Wisconsin and all of its political and judicial subdivisions. The archives holds a vast array of unpublished historical records documenting labor history, social action and reform, Native American history, and political papers from all possible sources.

Division of Museums and Historic Sites

The Society owns and operates the Wisconsin Historical Museum and ten historic sites, which share stories of Wisconsin's physical and cultural heritage. These museums also promote tourism and economic development. The Society also owns Circus World Museum, which the Circus World Museum Foundation operates under a lease-management agreement with the Society.

State Historic Preservation Office

The Society's State Historic Preservation Office administers the State Register of Historic Places and Wisconsin's portion of the National Register of Historic Places, certifies building projects for federal and state tax credits, reviews federal and state projects for their effect on historic properties, and administers statutes that protect Native American and Euro-American burial sites and cemeteries.

Office of Programs and Outreach

The Office of Programs and Outreach aims to expand the reach of the Society's mission, programs, and services to all Wisconsinites through three main functions: field services, the Wisconsin Historical Society Press, and education. The Office develops curriculum for K-12 classrooms, conducts school visits, administers tours and programming at WHS locations, creates traveling exhibitions, and administers the state National History Day program. It also provides technical assistance to nearly 400 affiliated historical societies statewide and assists the general public and researchers on a variety of historic preservation and other history-related issues and projects. The Wisconsin Historical Society Press publishes the Wisconsin Magazine of History, books for general readers, and textbooks and curriculum support materials for teachers and children.

MISSION

The Wisconsin Historical Society connects people to the past by collecting, preserving, and sharing stories.

VISION

Enriching and transforming lives through unparalleled access to history.

VALUES

We believe that increasing the public's knowledge of history has profound societal, cultural, and economic benefit.

Audience-centered – We captivate and respect our diverse audiences and ensure their needs drive our work.

Authenticity – We are a trustworthy and reliable source of history.

Collaboration – We maintain an internal culture that respects, promotes, and empowers staff.

Customer Service – We serve all of our external and internal stakeholders with excellence.

Diversity – We reflect the diversity of Wisconsin's cultures, communities, and groups in our programs, services, and content

Partnership – We achieve the greatest success by working with our fellow organizations and the broadest possible public.

Scholarship – We contribute valuable additions to history based on solid research.

Scope – We offer a broad range of history programs and services.

Stewardship – We adhere to the highest professional standards.

Transparency – We engage in direct and honest communication that seeks feedback.

PROGRAMS, GOALS, OBJECTIVES AND ACTIVITIES FY17, FY18 & FY19

New for 2017-2019

Program 1: History Services

Goal: Expedite the preservation of places of enduring value.

Objective/Activity: Increase the number of buildings rehabilitated using the state and federal historic building rehabilitation tax credit programs.

Objective/Activity: Increase the dollars invested in historic properties utilizing the state and federal historic building rehabilitation tax credit programs.

Goal: Enhance the understanding of history through reading, listening, and learning.

Objective/Activity: Increase the number of Wisconsin Historical Society Press (WHSP) books sold or distributed.

Objective/Activity: Increase the number of WHSP student titles and textbooks sold and distributed across the state.

Objective/Activity: Increase statewide student participation in National History Day program.

Objective/Activity: Increase number of local history affiliate consultations.

Goal: Acquire, catalog, and preserve collections that sustain our national reputation and provide egalitarian access to research services for seekers of historical information.

Objective/Activity: Increase the percentage of archival, library, and artifact collections prepared for transfer to the State Archive Preservation Facility (SAPF).

Objective/Activity: Transfer all prepared archival, library, and artifacts collections to SAPF.

Objective/Activity: Increase the number of patrons served.

Objective/Activity: Increase the number of agencies provided with e-records assistance.

Goal: Use physical environments and artifacts to create immersive and engaging learning experiences.

Objective/Activity: Increase total attendance at museums and historic sites.

Objective/Activity: Increase attendance of K-12 students at museums and historic sites.

PROGRAMS, GOALS, OBJECTIVES AND ACTIVITIES FY15 & FY16

Prior version for 2015-2017

Program 1: History Services

Goal: Increase public access to primary resources and the public record on the history of Wisconsin and North America.

Objective/Activity: Increase the percentage of archival and library collections that are prepared for transfer to the State Archive Preservation Facility ("SAPF") in 2017.

Objective/Activity: Increase the number of researchers served through the library and archives.

Goal: Increase the general public's knowledge and appreciation of the history of Wisconsin.

Objective/Activity: Increase public participation in the historic sites' programming.

Objective/Activity: Increase the public participation in the museum programming.

Objective/Activity: Increase the number of new historical books sold or distributed through the Wisconsin Historical Society Press.

Objective/Activity: Increase the distribution of the *Wisconsin Magazine of History*.

Goal: Encourage the rehabilitation and reuse of historic structures throughout the state.

Objective/Activity: Increase the number of buildings rehabilitated using the state and federal historic building rehabilitation tax credit programs.

Goal: Provide increased access to society services and resources.

Objective/Activity: Increase the level of access to society services and resources by increasing the amount of information, resources and applications available on the society's Web site locations.

Goal: Enhance and improve statewide education curriculum efforts to increase student knowledge of history.

Objective/Activity: Increase student participation and interaction with the society's museum program offerings.

Objective/Activity: Increase statewide student participation in the National History Day program.

Objective/Activity: Increase the number of Wisconsin Historical Society Press student titles and textbooks sold and distributed across the state.

PERFORMANCE MEASURES

2015 AND 2016 GOALS AND ACTUALS

Prog. No.	Performance Measure	Goal 2015	Actual 2015	Goal 2016	Actual 2016
1.	Percentage of archival and library collections prepared for transfer to SAPF.	80%	80%	93%	93%
1.	Number of researchers served.				
	- Onsite visitation	300,000	337,014	300,000	359,705
	- Web views of collections	873,000	910,715	900,000	961,345
1.	Total historic sites attendance.	177,000	180,708	178,000	195,363
1.	Total museum attendance.	75,000	75,721	75,500	72,937
1.	Number of historical books sold or distributed.	45,000	43,433	45,000	47,957
1.	Total distribution of <i>Wisconsin Magazine of History</i> .	49,400	44,239	49,500	45,077
1.	Number of buildings receiving tax credits.	250	280	260	352
1.	Number of unique visits to the society's Web site locations.	2,150,000	1,648,065	2,300,000	2,112,375
1.	Attendance of school-age children at the museum.				
	- Education units	53,500	55,223	56,000	56,500
	- School-age children	29,000	29,999	29,000	29,500
1.	Student participation in National History Day.	10,500	10,000	11,000	10,000
1.	Number of student titles sold or distributed.	13,000	11,377	13,000	11,210

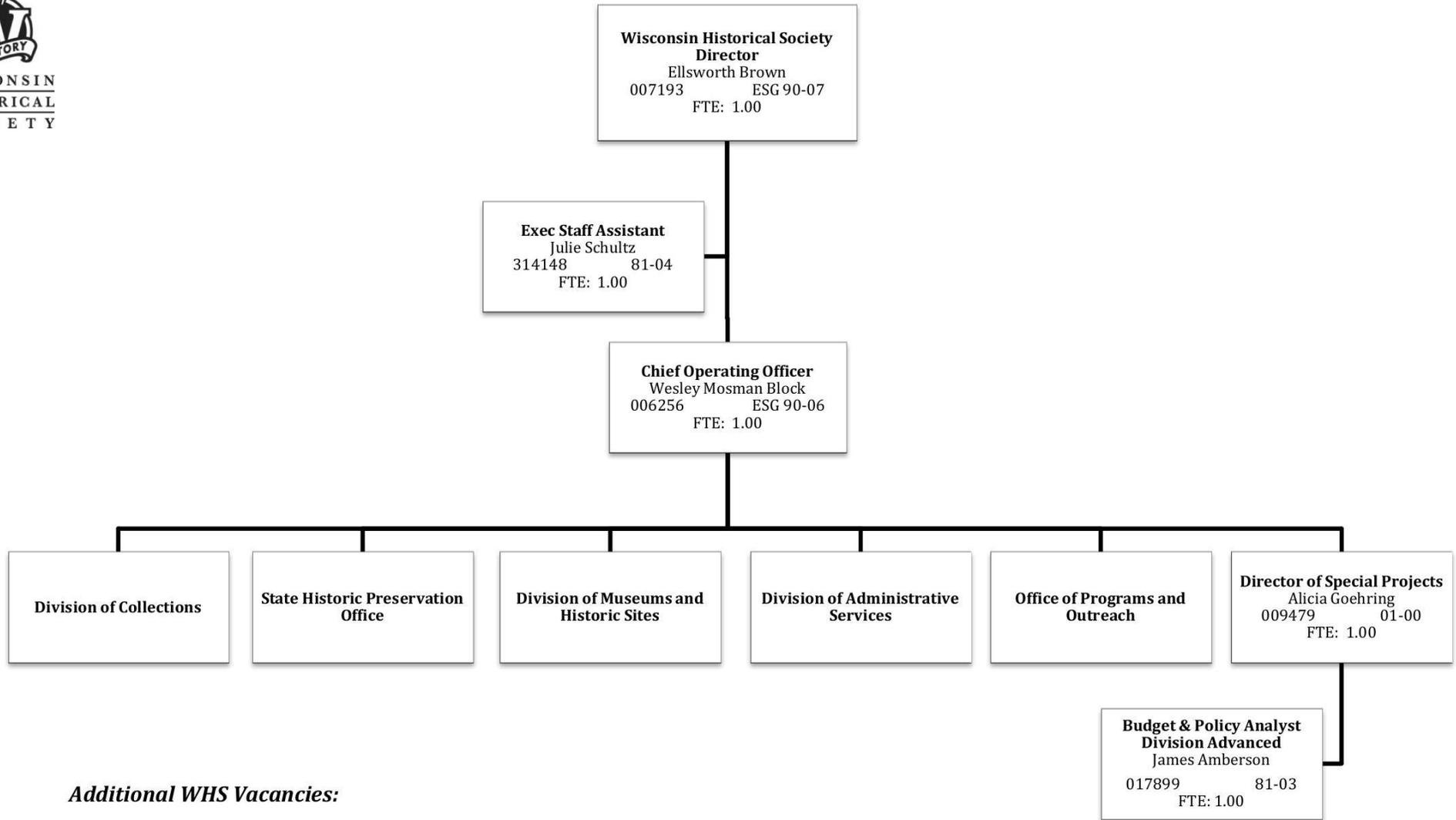
Note: Based on fiscal year.

2017, 2018 AND 2019 GOALS – New for 2017-2019

Prog. No.	Performance Measure	Goal 2017	Goal 2018	Goal 2019
1.	Number of buildings rehabilitated using the rehabilitation tax credit programs	369	387	406
1.	Rehabilitation tax credit value.	\$74M	\$78M	\$82M
1.	Number of Wisconsin Historical Society Press (WHSP) books sold or distributed.	46,000	47,000	48,000
1.	Number of WHSP student titles and textbooks sold and distributed.	14,000	12,000	12,000
1.	Number of participants in National History Day program.	10,500	10,750	11,000
1.	Number of local history affiliate consultations.	510	560	600
1.	Percentage of archival, library, and artifact collections prepared for transfer to the State Archive Preservation Facility (SAPF).	98%	100%	N/A
1.	Percentage of all prepared archival, library, and artifacts collections transferred to SAPF.	N/A	40%	100%
1.	Number of patrons served.	190,000	190,000	190,000
1.	Number of agencies provided with e-records assistance.	26	28	30
1.	Attendance at museums and historic sites.	270,000	276,000	283,000
1.	K-12 student attendance at museums and historic sites.	47,000	48,000	49,000

Note: Based on fiscal year.

Wisconsin Historical Society – Director’s Office

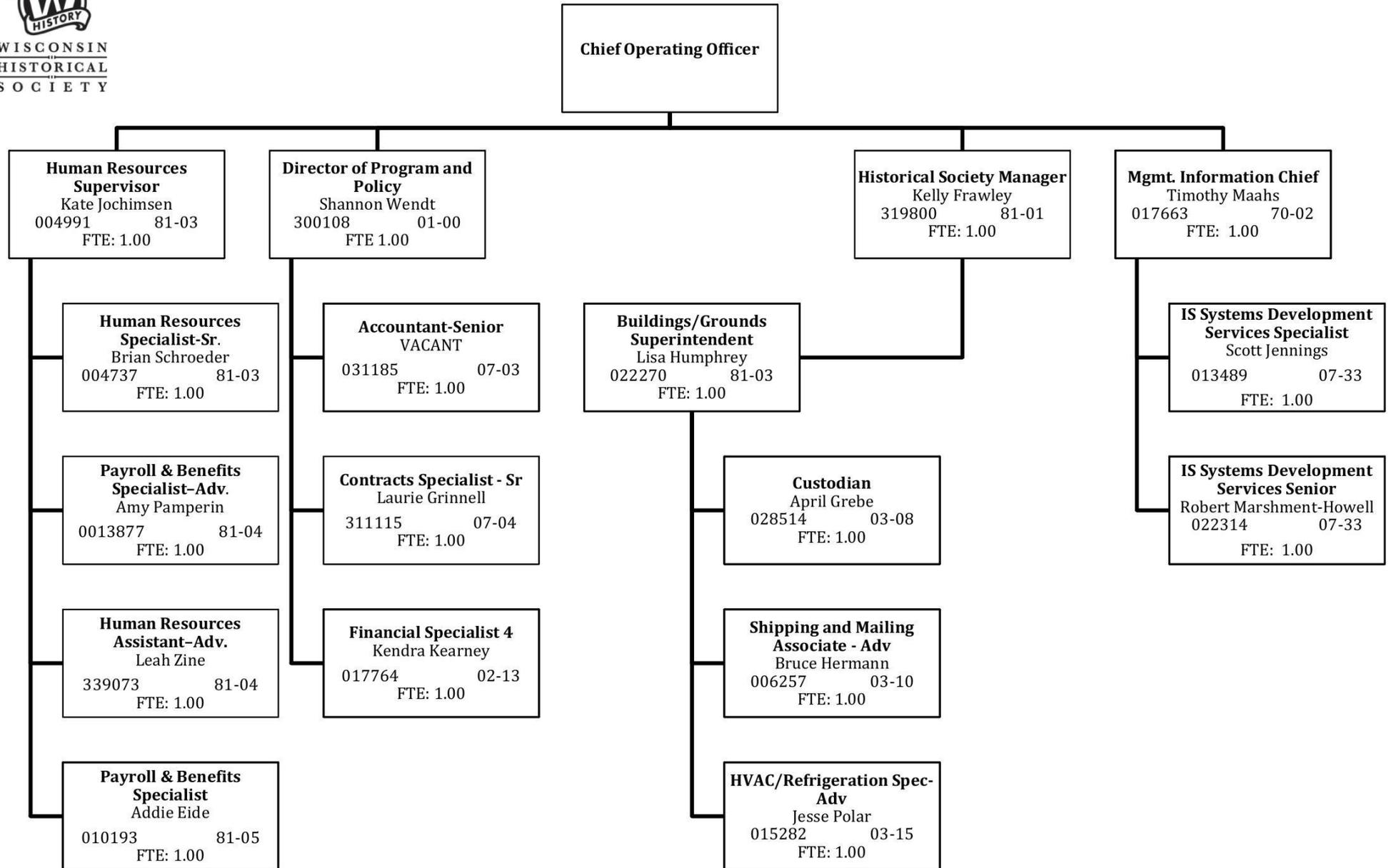


Additional WHS Vacancies:

Position #: 002202 .28 FTE

Position #: 028079 1.0 FTE

Wisconsin Historical Society - Division of Administrative Services

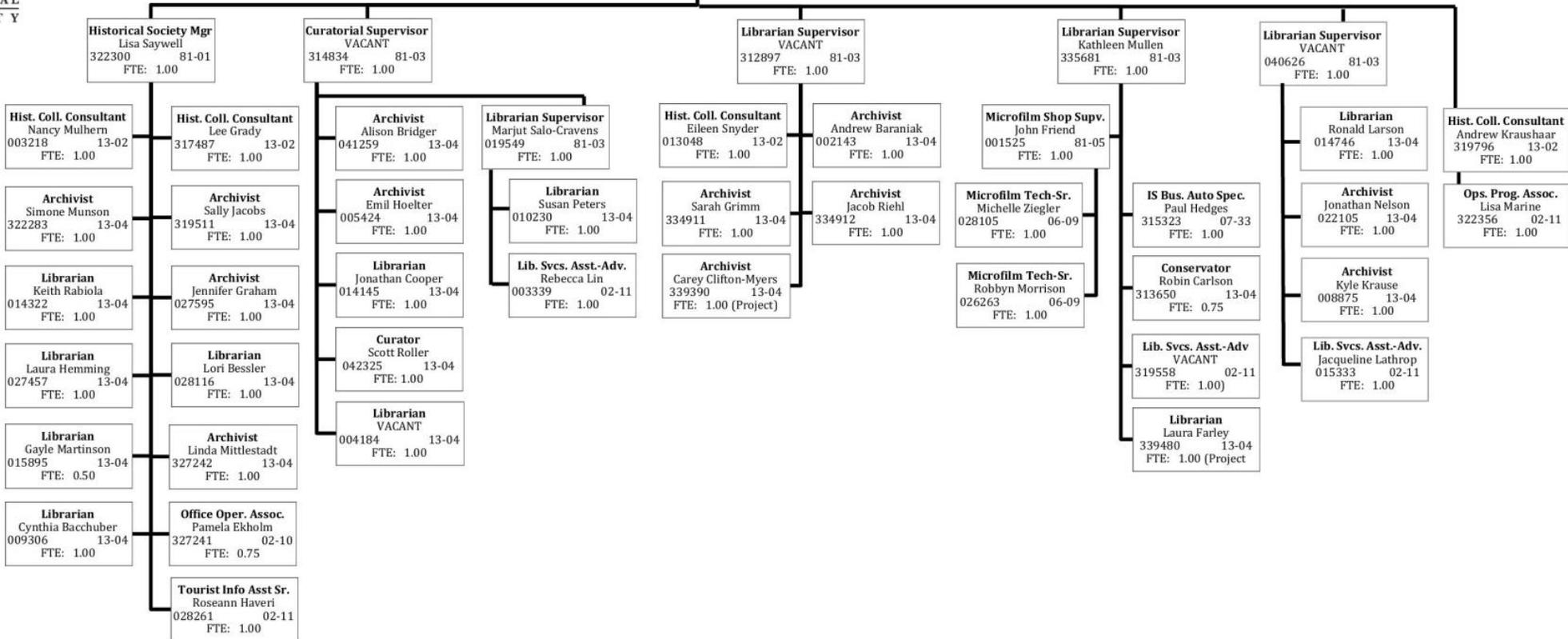


Last Updated: 8/22/16

Wisconsin Historical Society – Division of Library, Archives, and Museum Collections

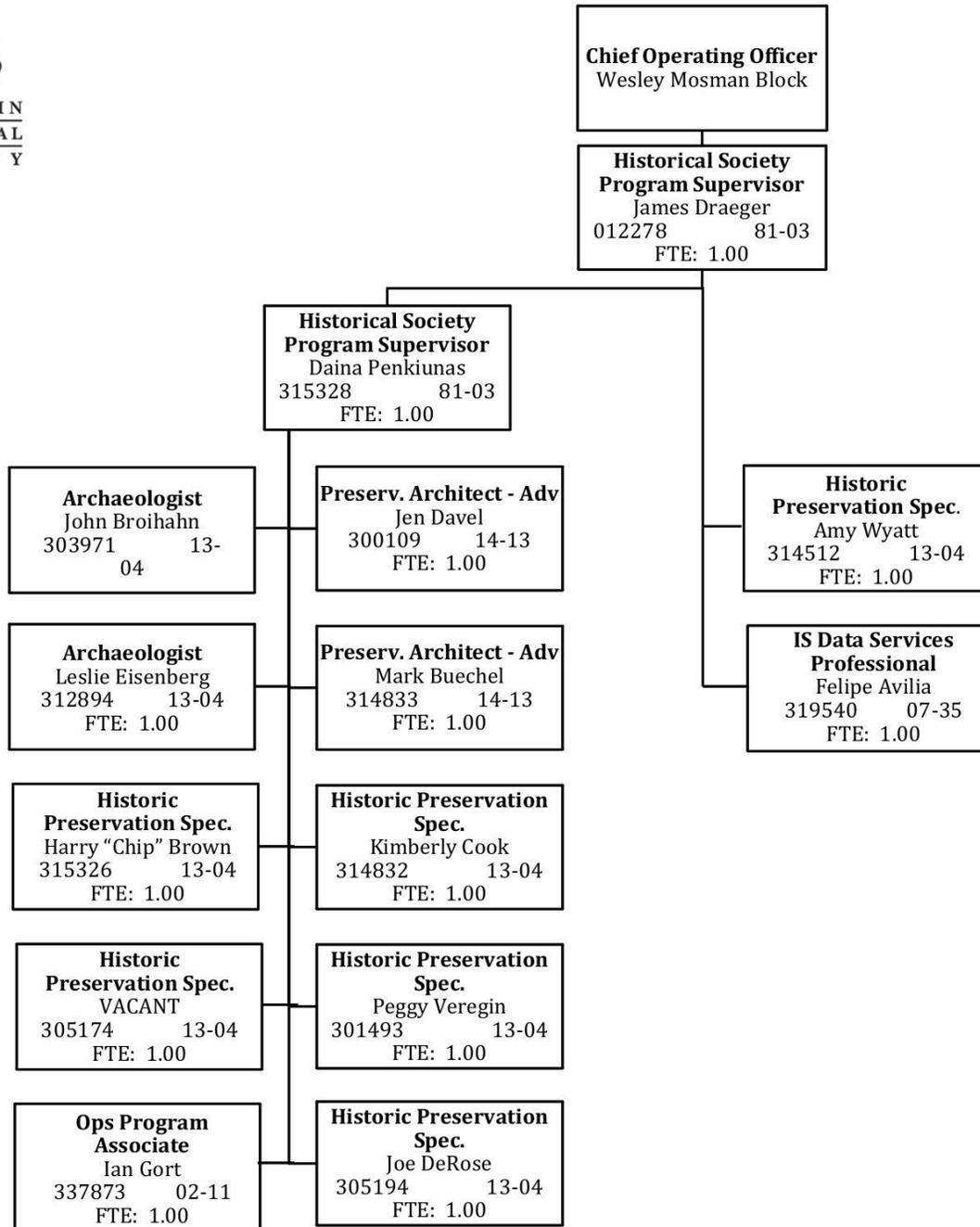


Administrator
 Matthew Blessing
 019194 ESG 90-03
 FTE: 1.00



Last Updated: 8/22/16

Wisconsin Historical Society – Division of Historic Preservation / Public History



Wisconsin Historical Society – Division of Museums and Historic Sites



Museums and Historic Sites Administrator
 Brian Thompson
 000235 90-04
 FTE: 1.00

Historical Society Manager
 Jennifer Kolb
 021465 81-01
 FTE: 1.00

**Historic Site Manager
 Old World Wisconsin**
 Daniel Freas
 022326 81-01
 FTE: 1.00

**Historic Site Manager
 Wade House**
 David Warner
 005663 81-01
 FTE: 1.00

**Historic Site Coord.
 Pendarvis/Stonefield**
 Allen Schroeder
 007038 81-03
 FTE: 1.00

**Historic Site Coord.
 Madeline Island**
 VACANT
 325750 81-03
 FTE: 1.00

HH Bennett

**Historic Site Coord.
 Villa Louis**
 Susan Caya-Slusser
 012685 81-03
 FTE: 1.00

**Historic Site Coord.
 Black Point**
 David Desimone
 337962 81-03
 FTE: 1.00

**Assistant Director
 WHS Museum**
 Mike Hollander
 311116 81-03
 FTE: 1.00

**Buildings/Grounds
 Superintendent**
 David Sumwalt
 319798 81-01
 FTE: 1.00

**Archaeology Sup.
 MAP**
 Kelly Hamilton
 012561 81-03
 FTE: 1.00

Historic Site Coordinator
 Robert Parker
 301584 81-03
 FTE: 1.00

Curator
 James Willaert
 316557 13-04
 FTE: 1.00

Curator
 Tamara Funk
 301450 13-04
 FTE: 0.75

Education Specialist
 Linda Gahart
 001420 13-04
 FTE: 1.00

Education Specialist
 Bridgett Zielke
 300117 13-04
 FTE: 1.00

Curatorial Supervisor
 Anna Altschwager
 300111 81-03
 FTE: 1.00

Historic Farmer
 Dirk Hildebrandt
 311879 03-11
 FTE: 1.00

Curator
 Cait Dallas
 319800 13-04
 FTE: 1.00

Director of Interpretation

Curator
 Joseph Kapler
 004167 13-04
 FTE: 1.00

Curator
 David Driscoll
 008622 13-04
 FTE: 1.00

Curator
 Douglas Griffin
 021155 13-04
 FTE: 1.00

Curator
 Leslie Bellais
 010184 13-04
 FTE: 1.00

Education Specialist
 Kaitlyn Schumacher
 004981 13-04
 FTE: 1.00

**Facilities Repair
 Wkr-Adv**
 Damaín Slaske
 300118 03-12
 FTE: 1.00

**Facilities Repair
 Wkr-Adv**
 Aaron Horn
 305828 03-12
 FTE: 1.00

**Facilities Repair
 Wkr-Adv**
 David Friske
 300119 03-12
 FTE: 1.00

**Facilities Repair
 Wkr-Adv**
 Dale Moore
 011266 03-12
 FTE: 1.00

**Facilities Repair
 Wkr-Adv**
 Timothy Eldred
 322738 03-12
 FTE: 0.75

**Facilities Repair
 Wkr-Adv**
 Jacob Koresh
 028577 03-12
 FTE: 1.00

Archaeology Supervisor
 Kent Dickerson
 320404 81-03
 FTE: 1.00

Curator
 Norman Meinholz
 320362 13-04
 FTE: 1.00

Archaeologist
 Luther Leith
 008898 13-04
 FTE: 1.00

Archaeologist
 Paul Reckner
 319935 13-04
 FTE: 1.00

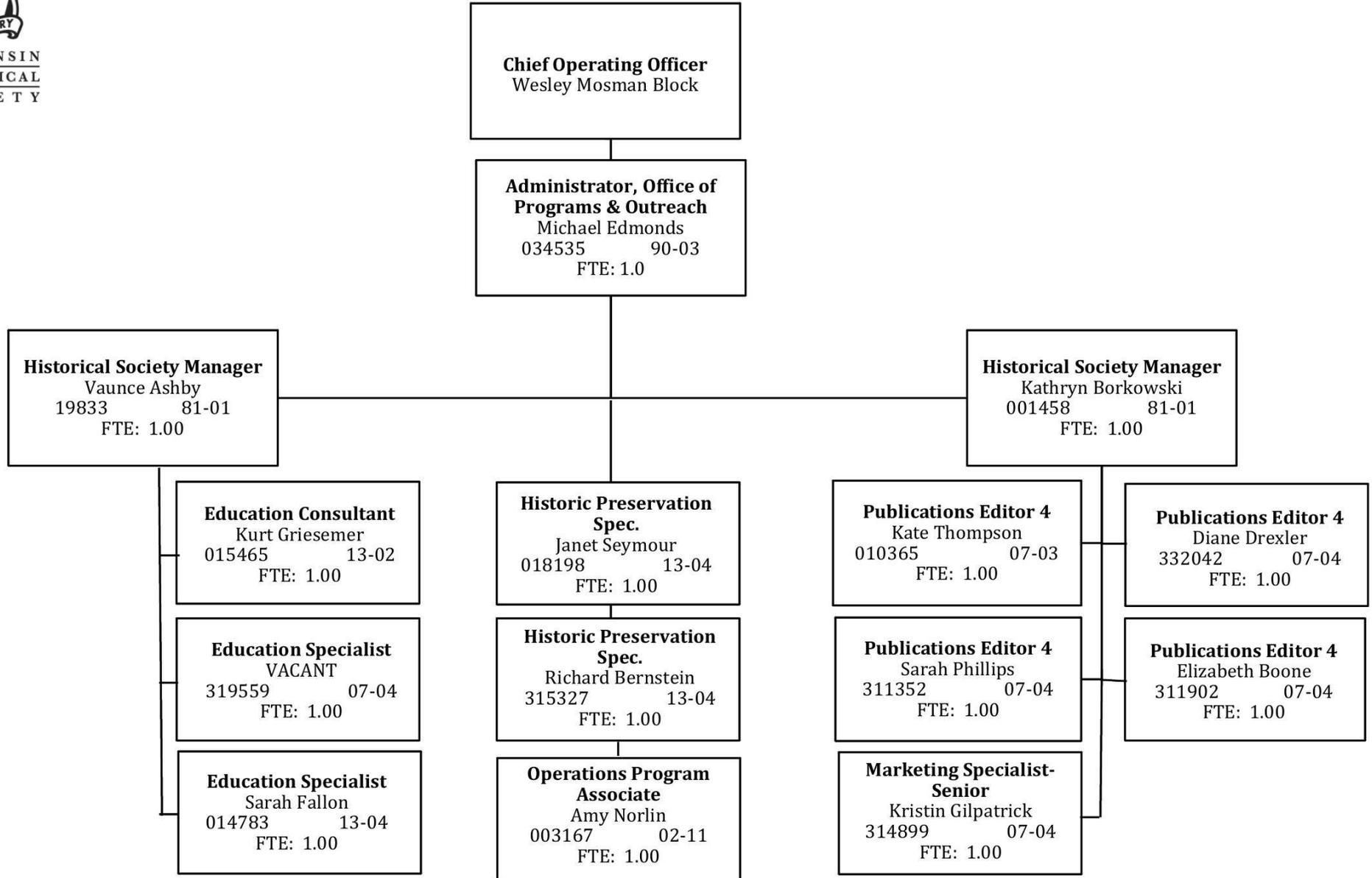
Archaeologist
 Denise Wiggins
 320363 13-04
 FTE: 1.00

Archaeologist
 Neal Moebius
 320359 13-04
 FTE: 0.50

Curator
 Marlin Hawley
 320403 13-04
 FTE: 1.00

Last Updated: 8/22/16

Wisconsin Historical Society – Office of Programs and Outreach



Agency Total by Fund Source

Historical Society

1719 Biennial Budget

		ANNUAL SUMMARY						BIENNIAL SUMMARY			
Source of Funds		Prior Year Total	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
GPR	A	\$84,500	\$84,500	\$84,500	\$84,500	0.00	0.00	\$169,000	\$169,000	\$0	0.0%
GPR	S	\$13,956,568	\$15,105,700	\$14,535,200	\$14,560,000	95.65	95.65	\$30,211,400	\$29,095,200	(\$1,116,200)	-3.7%
Total		\$14,041,068	\$15,190,200	\$14,619,700	\$14,644,500	95.65	95.65	\$30,380,400	\$29,264,200	(\$1,116,200)	-3.7%
PR	S	\$4,281,303	\$3,288,000	\$3,231,900	\$3,231,900	16.25	16.25	\$6,576,000	\$6,463,800	(\$112,200)	-1.7%
Total		\$4,281,303	\$3,288,000	\$3,231,900	\$3,231,900	16.25	16.25	\$6,576,000	\$6,463,800	(\$112,200)	-1.7%
PR Federal	S	\$1,045,579	\$1,313,200	\$1,402,600	\$1,344,600	8.86	7.86	\$2,626,400	\$2,747,200	\$120,800	4.6%
Total		\$1,045,579	\$1,313,200	\$1,402,600	\$1,344,600	8.86	7.86	\$2,626,400	\$2,747,200	\$120,800	4.6%
SEG	S	\$4,054,462	\$3,788,500	\$3,753,000	\$3,753,000	11.28	11.28	\$7,577,000	\$7,506,000	(\$71,000)	-0.9%
Total		\$4,054,462	\$3,788,500	\$3,753,000	\$3,753,000	11.28	11.28	\$7,577,000	\$7,506,000	(\$71,000)	-0.9%
Grand Total		\$23,422,412	\$23,579,900	\$23,007,200	\$22,974,000	132.04	131.04	\$47,159,800	\$45,981,200	(\$1,178,600)	-2.5%

Agency Total by Program

245 Historical Society

1719 Biennial Budget

Source of Funds	ANNUAL SUMMARY						BIENNIAL SUMMARY			
	Prior Year Actual	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
01 HISTORY SERVICES										
Non Federal										
GPR	\$14,041,068	\$15,190,200	\$14,619,700	\$14,644,500	95.65	95.65	\$30,380,400	\$29,264,200	(\$1,116,200)	-3.67%
A	\$84,500	\$84,500	\$84,500	\$84,500	0.00	0.00	\$169,000	\$169,000	\$0	0.00%
S	\$13,956,568	\$15,105,700	\$14,535,200	\$14,560,000	95.65	95.65	\$30,211,400	\$29,095,200	(\$1,116,200)	-3.69%
PR	\$4,281,303	\$3,288,000	\$3,231,900	\$3,231,900	16.25	16.25	\$6,576,000	\$6,463,800	(\$112,200)	-1.71%
S	\$4,281,303	\$3,288,000	\$3,231,900	\$3,231,900	16.25	16.25	\$6,576,000	\$6,463,800	(\$112,200)	-1.71%
SEG	\$4,054,462	\$3,788,500	\$3,753,000	\$3,753,000	11.28	11.28	\$7,577,000	\$7,506,000	(\$71,000)	-0.94%
S	\$4,054,462	\$3,788,500	\$3,753,000	\$3,753,000	11.28	11.28	\$7,577,000	\$7,506,000	(\$71,000)	-0.94%
Total - Non Federal	\$22,376,833	\$22,266,700	\$21,604,600	\$21,629,400	123.18	123.18	\$44,533,400	\$43,234,000	(\$1,299,400)	-2.92%
A	\$84,500	\$84,500	\$84,500	\$84,500	0.00	0.00	\$169,000	\$169,000	\$0	0.00%
S	\$22,292,333	\$22,182,200	\$21,520,100	\$21,544,900	123.18	123.18	\$44,364,400	\$43,065,000	(\$1,299,400)	-2.93%
Federal										
PR	\$1,045,579	\$1,313,200	\$1,402,600	\$1,344,600	8.86	7.86	\$2,626,400	\$2,747,200	\$120,800	4.60%
S	\$1,045,579	\$1,313,200	\$1,402,600	\$1,344,600	8.86	7.86	\$2,626,400	\$2,747,200	\$120,800	4.60%
Total - Federal	\$1,045,579	\$1,313,200	\$1,402,600	\$1,344,600	8.86	7.86	\$2,626,400	\$2,747,200	\$120,800	4.60%
S	\$1,045,579	\$1,313,200	\$1,402,600	\$1,344,600	8.86	7.86	\$2,626,400	\$2,747,200	\$120,800	4.60%
PGM 01 Total	\$23,422,412	\$23,579,900	\$23,007,200	\$22,974,000	132.04	131.04	\$47,159,800	\$45,981,200	(\$1,178,600)	-2.50%
GPR	\$14,041,068	\$15,190,200	\$14,619,700	\$14,644,500	95.65	95.65	\$30,380,400	\$29,264,200	(\$1,116,200)	-3.67%
A	\$84,500	\$84,500	\$84,500	\$84,500	0.00	0.00	\$169,000	\$169,000	\$0	0.00%

Agency Total by Program

245 Historical Society

1719 Biennial Budget

	S	\$13,956,568	\$15,105,700	\$14,535,200	\$14,560,000	95.65	95.65	\$30,211,400	\$29,095,200	(\$1,116,200)	-3.69%
PR		\$5,326,882	\$4,601,200	\$4,634,500	\$4,576,500	25.11	24.11	\$9,202,400	\$9,211,000	\$8,600	0.09%
	S	\$5,326,882	\$4,601,200	\$4,634,500	\$4,576,500	25.11	24.11	\$9,202,400	\$9,211,000	\$8,600	0.09%
SEG		\$4,054,462	\$3,788,500	\$3,753,000	\$3,753,000	11.28	11.28	\$7,577,000	\$7,506,000	(\$71,000)	-0.94%
	S	\$4,054,462	\$3,788,500	\$3,753,000	\$3,753,000	11.28	11.28	\$7,577,000	\$7,506,000	(\$71,000)	-0.94%
TOTAL 01		\$23,422,412	\$23,579,900	\$23,007,200	\$22,974,000	132.04	131.04	\$47,159,800	\$45,981,200	(\$1,178,600)	-2.50%
	A	\$84,500	\$84,500	\$84,500	\$84,500	0.00	0.00	\$169,000	\$169,000	\$0	0.00%
	S	\$23,337,912	\$23,495,400	\$22,922,700	\$22,889,500	132.04	131.04	\$46,990,800	\$45,812,200	(\$1,178,600)	-2.51%
Agency Total		\$23,422,412	\$23,579,900	\$23,007,200	\$22,974,000	132.04	131.04	\$47,159,800	\$45,981,200	(\$1,178,600)	-2.50%

Agency Total by Decision Item

Historical Society

1719 Biennial Budget

Decision Item	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
2000 Adjusted Base Funding Level	\$23,579,900	\$23,579,900	129.04	129.04
3001 Turnover Reduction	(\$166,800)	(\$166,800)	0.00	0.00
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	(\$505,200)	(\$563,200)	1.00	0.00
3005 Reclassifications and Semiautomatic Pay Progression	\$5,200	\$5,200	0.00	0.00
3007 Overtime	\$7,300	\$7,300	0.00	0.00
3008 Night and Weekend Differential Pay	\$12,400	\$12,400	0.00	0.00
4001 State Archive Preservation Facility Positions	\$74,400	\$99,200	2.00	2.00
TOTAL	\$23,007,200	\$22,974,000	132.04	131.04

Program Revenue

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
PROGRAM	01	History services
SUBPROGRAM		
NUMERIC APPROPRIATION	20	Records management--service funds

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$24,300	\$47,200	\$29,800	\$19,800
Program Revenues	\$257,600	\$257,600	\$260,700	\$260,700
Intrafund Transfer	\$11,900	\$0	\$0	\$0
Total Revenue	\$293,800	\$304,800	\$290,500	\$280,500
Expenditures	\$246,618	\$275,000	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$257,600	\$257,600
Additional Expenditures	\$0	\$0	\$10,000	\$10,000
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	\$3,100	\$3,100
Total Expenditures	\$246,618	\$275,000	\$270,700	\$270,700
Closing Balance	\$47,182	\$29,800	\$19,800	\$9,800

Program Revenue

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
PROGRAM	01	History services
SUBPROGRAM		
NUMERIC APPROPRIATION	32	Foundation Contributed Income

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$204,100	\$96,100	\$96,100	\$96,100
Program Revenues	\$1,079,000	\$1,400,000	\$1,200,000	\$1,200,000
Total Revenue	\$1,283,100	\$1,496,100	\$1,296,100	\$1,296,100
Expenditures	\$1,187,026	\$1,400,000	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$561,400	\$561,400
Additional Expenditures	\$0	\$0	\$641,000	\$641,000
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$2,400)	(\$2,400)
Total Expenditures	\$1,187,026	\$1,400,000	\$1,200,000	\$1,200,000
Closing Balance	\$96,074	\$96,100	\$96,100	\$96,100

Program Revenue

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
PROGRAM	01	History services
SUBPROGRAM		
NUMERIC APPROPRIATION	34	Self-amortizing facilities; principal repayment; interest and rebates

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$0	\$0	\$0	\$0
Program Revenues	\$2,000	\$2,000	\$421,400	\$421,400
Total Revenue	\$2,000	\$2,000	\$421,400	\$421,400
Expenditures	\$1,958	\$2,000	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$421,400	\$421,400
Total Expenditures	\$1,958	\$2,000	\$421,400	\$421,400
Closing Balance	\$42	\$0	\$0	\$0

Program Revenue

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
PROGRAM	01	History services
SUBPROGRAM		
NUMERIC APPROPRIATION	36	Northern Great Lakes center

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$0	\$0	\$0	\$0
Tribal Gaming Revenue	\$236,600	\$236,600	\$217,100	\$217,100
Total Revenue	\$236,600	\$236,600	\$217,100	\$217,100
Expenditures	\$236,600	\$236,600	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$236,600	\$236,600
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$19,500)	(\$19,500)
Total Expenditures	\$236,600	\$236,600	\$217,100	\$217,100
Closing Balance	\$0	\$0	\$0	\$0

Program Revenue

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
PROGRAM	01	History services
SUBPROGRAM		
NUMERIC APPROPRIATION	37	General program operations, service funds

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	(\$73,200)	\$102,500	\$102,500	\$102,500
Program Revenues	\$2,574,800	\$1,750,000	\$1,750,000	\$1,750,000
Total Revenue	\$2,501,600	\$1,852,500	\$1,852,500	\$1,852,500
Expenditures	\$2,399,086	\$1,750,000	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$1,600,700	\$1,600,700
Additional Expenditures	\$0	\$0	\$186,600	\$186,600
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$37,300)	(\$37,300)
Total Expenditures	\$2,399,086	\$1,750,000	\$1,750,000	\$1,750,000
Closing Balance	\$102,514	\$102,500	\$102,500	\$102,500

Program Revenue

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
PROGRAM	01	History services
SUBPROGRAM		
NUMERIC APPROPRIATION	38	Storage facility

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$1,900	\$2,200	\$0	\$0
Tribal Gaming Funding	\$210,300	\$210,300	\$210,300	\$210,300
Total Revenue	\$212,200	\$212,500	\$210,300	\$210,300
Expenditures	\$210,015	\$212,500	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$210,300	\$210,300
Total Expenditures	\$210,015	\$212,500	\$210,300	\$210,300
<u>Closing Balance</u>	\$2,185	\$0	\$0	\$0

Segregated Funds Revenue and Balances Statement

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
NUMERIC APPROPRIATION	61	General program operations
PROGRAM	01	History services
SUBPROGRAM		
WiSMART FUND	760	

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$14,622,400	\$14,859,600	\$14,859,600	\$14,959,600
Revenue Earnings	\$769,400	\$800,000	\$800,000	\$800,000
Total Revenue	\$15,391,800	\$15,659,600	\$15,659,600	\$15,759,600
Expenditures	\$532,182	\$800,000	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$589,200	\$589,200
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$19,000)	(\$19,000)
Additional Expenditures	\$0	\$0	\$129,800	\$129,800
Total Expenditures	\$532,182	\$800,000	\$700,000	\$700,000
Closing Balance	\$14,859,618	\$14,859,600	\$14,959,600	\$15,059,600

Segregated Funds Revenue and Balances Statement

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
NUMERIC APPROPRIATION	63	History preservation partnership trust fund
PROGRAM	01	History services
SUBPROGRAM		
WISMART FUND	266	

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$257,000	\$564,800	\$564,800	\$564,800
Earned Revenues	\$3,769,800	\$3,800,000	\$3,900,000	\$3,900,000
Total Revenue	\$4,026,800	\$4,364,800	\$4,464,800	\$4,464,800
Expenditures	\$3,462,000	\$3,800,000	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$3,146,900	\$3,146,900
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$16,000)	(\$16,000)
Additional Expenditures	\$0	\$0	\$769,100	\$769,100
Total Expenditures	\$3,462,000	\$3,800,000	\$3,900,000	\$3,900,000
Closing Balance	\$564,800	\$564,800	\$564,800	\$564,800

Segregated Funds Revenue and Balances Statement

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
NUMERIC APPROPRIATION	64	Northern Great Lakes center; interpretive programming
PROGRAM	01	History services
SUBPROGRAM		
WISMART FUND	212	

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$0	\$0	\$0	\$0
Conservation Funds	\$52,400	\$52,400	\$51,900	\$51,900
Program Supplement	\$11,600	\$11,600	\$12,100	\$12,100
Total Revenue	\$64,000	\$64,000	\$64,000	\$64,000
Expenditures	\$64,000	\$64,000	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$52,400	\$52,400
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$500)	(\$500)
Additional Expenditures	\$0	\$0	\$12,100	\$12,100
Total Expenditures	\$64,000	\$64,000	\$64,000	\$64,000
Closing Balance	\$0	\$0	\$0	\$0

Decision Item (DIN) - 2000

Decision Item (DIN) Title - Adjusted Base Funding Level

NARRATIVE

Adjusted Base Funding Level.

Decision Item by Line

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
	CODES	TITLES
DECISION ITEM	2000	Adjusted Base Funding Level

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$7,604,100	\$7,604,100
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$2,429,800	\$2,429,800
05	Fringe Benefits	\$4,244,100	\$4,244,100
06	Supplies and Services	\$5,496,100	\$5,496,100
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$84,500	\$84,500
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$3,721,300	\$3,721,300
13	Special Purpose	\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	Total Cost	\$23,579,900	\$23,579,900
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	122.04	122.04
20	Unclassified Positions Authorized	7.00	7.00

Decision Item by Numeric

Historical Society

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	2000	Adjusted Base Funding Level			
01	History services				
	01 General program operations	\$10,806,800	\$10,806,800	93.65	93.65
	03 Wisconsin black historical society and museum	\$84,500	\$84,500	0.00	0.00
	05 Energy costs; energy-related assessments	\$999,000	\$999,000	0.00	0.00
	06 Principal repayment, interest, and rebates	\$3,299,900	\$3,299,900	0.00	0.00
	20 Records management--service funds	\$257,600	\$257,600	2.00	2.00
	32 Foundation Contributed Income	\$561,400	\$561,400	3.00	3.00
	34 Self-amortizing facilities; principal repayment; interest and rebates	\$421,400	\$421,400	0.00	0.00
	36 Northern Great Lakes center	\$236,600	\$236,600	2.75	2.75
	37 General program operations, service funds	\$1,600,700	\$1,600,700	8.50	8.50
	38 Storage facility	\$210,300	\$210,300	0.00	0.00
	41 General program operations, federal funds	\$1,211,400	\$1,211,400	6.86	6.86
	45 Indirect cost reimbursements	\$101,800	\$101,800	1.00	1.00
	61 General program operations	\$589,200	\$589,200	2.25	2.25
	63 History preservation partnership trust fund	\$3,146,900	\$3,146,900	8.03	8.03
	64 Northern Great Lakes center; interpretive programming	\$52,400	\$52,400	1.00	1.00
	History services SubTotal	\$23,579,900	\$23,579,900	129.04	129.04
	Adjusted Base Funding Level SubTotal	\$23,579,900	\$23,579,900	129.04	129.04
	Agency Total	\$23,579,900	\$23,579,900	129.04	129.04

Decision Item by Fund Source

Historical Society

	Source of Funds			1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	
Decision Item	2000	Adjusted Base Funding Level						
	GPR	A		\$84,500	\$84,500	0.00	0.00	
	GPR	S		\$15,105,700	\$15,105,700	93.65	93.65	
	PR	S		\$3,288,000	\$3,288,000	16.25	16.25	
	PR Federal	S		\$1,313,200	\$1,313,200	7.86	7.86	
	SEG	S		\$3,788,500	\$3,788,500	11.28	11.28	
	Total			\$23,579,900	\$23,579,900	129.04	129.04	
	Agency Total			\$23,579,900	\$23,579,900	129.04	129.04	

Decision Item (DIN) - 3001

Decision Item (DIN) Title - Turnover Reduction

NARRATIVE

Standard Budget Adjustment - Turnover Reduction

Decision Item by Line

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
	CODES	TITLES
DECISION ITEM	3001	Turnover Reduction

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$0	\$0
02	Turnover	(\$166,800)	(\$166,800)
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$0	\$0
06	Supplies and Services	\$0	\$0
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13	Special Purpose	\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	Total Cost	(\$166,800)	(\$166,800)
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

Historical Society

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	3001	Turnover Reduction			
01	History services				
	01 General program operations	(\$166,800)	(\$166,800)	0.00	0.00
	History services SubTotal	(\$166,800)	(\$166,800)	0.00	0.00
	Turnover Reduction SubTotal	(\$166,800)	(\$166,800)	0.00	0.00
	Agency Total	(\$166,800)	(\$166,800)	0.00	0.00

Decision Item by Fund Source

Historical Society

	Source of Funds			1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	
Decision Item	3001	Turnover Reduction						
	GPR	S		(\$166,800)	(\$166,800)	0.00	0.00	
	Total			(\$166,800)	(\$166,800)	0.00	0.00	
Agency Total				(\$166,800)	(\$166,800)	0.00	0.00	

Decision Item (DIN) - 3003

Decision Item (DIN) Title - Full Funding of Continuing Position Salaries and Fringe Benefits

NARRATIVE

Standard Budget Adjustment - Full Funding of Continuing Position Salaries and Fringe Benefits

Decision Item by Line

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
	CODES	TITLES
DECISION ITEM	3003	Full Funding of Continuing Position Salaries and Fringe Benefits

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	(\$255,000)	(\$255,000)
02	Turnover	\$0	\$0
03	Project Position Salaries	\$50,700	\$10,900
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	(\$300,900)	(\$319,100)
06	Supplies and Services	\$0	\$0
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13	Special Purpose	\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	Total Cost	(\$505,200)	(\$563,200)
18	Project Positions Authorized	1.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

Historical Society

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	3003	Full Funding of Continuing Position Salaries and Fringe Benefits			
01	History services				
	01 General program operations	(\$497,800)	(\$497,800)	0.00	0.00
	20 Records management—service funds	\$3,100	\$3,100	0.00	0.00
	32 Foundation Contributed Income	(\$2,400)	(\$2,400)	0.00	0.00
	36 Northern Great Lakes center	(\$19,500)	(\$19,500)	0.00	0.00
	37 General program operations, service funds	(\$37,300)	(\$37,300)	0.00	0.00
	41 General program operations, federal funds	\$84,800	\$26,800	1.00	0.00
	45 Indirect cost reimbursements	(\$600)	(\$600)	0.00	0.00
	61 General program operations	(\$19,000)	(\$19,000)	0.00	0.00
	63 History preservation partnership trust fund	(\$16,000)	(\$16,000)	0.00	0.00
	64 Northern Great Lakes center; interpretive programming	(\$500)	(\$500)	0.00	0.00
	History services SubTotal	(\$505,200)	(\$563,200)	1.00	0.00
	Full Funding of Continuing Position Salaries and Fringe Benefits SubTotal	(\$505,200)	(\$563,200)	1.00	0.00
	Agency Total	(\$505,200)	(\$563,200)	1.00	0.00

Decision Item by Fund Source

Historical Society

	Source of Funds			1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	3003	Full Funding of Continuing Position Salaries and Fringe Benefits					
	GPR	S	(\$497,800)	(\$497,800)	0.00	0.00	
	PR	S	(\$56,100)	(\$56,100)	0.00	0.00	
	PR Federal	S	\$84,200	\$26,200	1.00	0.00	
	SEG	S	(\$35,500)	(\$35,500)	0.00	0.00	
	Total		(\$505,200)	(\$563,200)	1.00	0.00	
Agency Total			(\$505,200)	(\$563,200)	1.00	0.00	

Decision Item (DIN) - 3005

Decision Item (DIN) Title - Reclassifications and Semiautomatic Pay Progression

NARRATIVE

Standard Budget Adjustment - Reclassifications and Semiautomatic Pay Progression

Decision Item by Line

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
	CODES	TITLES
DECISION ITEM	3005	Reclassifications and Semiautomatic Pay Progression

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$4,500	\$4,500
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$700	\$700
06	Supplies and Services	\$0	\$0
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13	Special Purpose	\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	Total Cost	\$5,200	\$5,200
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

Historical Society

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	3005	Reclassifications and Semiautomatic Pay Progression			
01	History services				
	41 General program operations, federal funds	\$5,200	\$5,200	0.00	0.00
	History services SubTotal	\$5,200	\$5,200	0.00	0.00
	Reclassifications and Semiautomatic Pay Progression SubTotal	\$5,200	\$5,200	0.00	0.00
	Agency Total	\$5,200	\$5,200	0.00	0.00

Decision Item by Fund Source

Historical Society

				1st Year FTE	2nd Year FTE
	Source of Funds		1st Year Total	2nd Year Total	
Decision Item	3005	Reclassifications and Semiautomatic Pay Progression			
	PR Federal	S	\$5,200	\$5,200	0.00
	Total		\$5,200	\$5,200	0.00
Agency Total			\$5,200	\$5,200	0.00

Decision Item (DIN) - 3007

Decision Item (DIN) Title - Overtime

NARRATIVE

Standard Budget Adjustment – Overtime

Decision Item by Line

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
	CODES	TITLES
DECISION ITEM	3007	Overtime

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$6,300	\$6,300
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$1,000	\$1,000
06	Supplies and Services	\$0	\$0
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13	Special Purpose	\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	Total Cost	\$7,300	\$7,300
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

Historical Society

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	3007	Overtime			
01	History services				
	01 General program operations	\$7,300	\$7,300	0.00	0.00
	History services SubTotal	\$7,300	\$7,300	0.00	0.00
	Overtime SubTotal	\$7,300	\$7,300	0.00	0.00
	Agency Total	\$7,300	\$7,300	0.00	0.00

Decision Item by Fund Source

Historical Society

				1st Year FTE	2nd Year FTE
	Source of Funds		1st Year Total	2nd Year Total	
Decision Item	3007	Overtime			
	GPR	S	\$7,300	\$7,300	0.00
	Total		\$7,300	\$7,300	0.00
Agency Total			\$7,300	\$7,300	0.00

Decision Item (DIN) - 3008

Decision Item (DIN) Title - Night and Weekend Differential Pay

NARRATIVE

Standard Budget Adjustment - Night and Weekend Differential Pay

Decision Item by Line

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
	CODES	TITLES
DECISION ITEM	3008	Night and Weekend Differential Pay

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$10,700	\$10,700
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$1,700	\$1,700
06	Supplies and Services	\$0	\$0
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13	Special Purpose	\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	Total Cost	\$12,400	\$12,400
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

Historical Society

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	3008	Night and Weekend Differential Pay			
01	History services				
	01 General program operations	\$12,400	\$12,400	0.00	0.00
	History services SubTotal	\$12,400	\$12,400	0.00	0.00
	Night and Weekend Differential Pay SubTotal	\$12,400	\$12,400	0.00	0.00
	Agency Total	\$12,400	\$12,400	0.00	0.00

Decision Item by Fund Source

Historical Society

				1st Year FTE	2nd Year FTE
	Source of Funds		1st Year Total	2nd Year Total	
Decision Item	3008	Night and Weekend Differential Pay			
	GPR	S	\$12,400	\$12,400	0.00
	Total		\$12,400	\$12,400	0.00
Agency Total			\$12,400	\$12,400	0.00

Decision Item (DIN) - 4001

Decision Item (DIN) Title - State Archive Preservation Facility Positions

NARRATIVE

Please see attachment.



2017-19 Biennial Budget Request

State Archive Preservation Facility Positions

The Wisconsin Historical Society (“WHS”) requests \$74,400¹ GPR 101 and 2.0 FTE in FY 2018 and \$99,200² GPR 101 in FY 2019 to support new and expanded WHS operations at the State Archive Preservation Facility (“SAPF”). The \$46.7 million SAPF will be a state-of-the-art facility designed to protect and preserve historic library, archival, and artifact collections. It will be owned by the Department of Administration and shared by WHS and the Wisconsin Department of Veterans Affairs (“WDVA”). The 188,000 square foot SAPF, located in Madison, will allow for long-term preservation of unique and diverse State-owned collections in a controlled and highly secure environment. Construction of the building began in early 2016 and completion is anticipated in fall of 2017.

WHS’s Library, Archives, and Museum Collections Division acquires, preserves, and provides access to documentary and object-based evidence about the history of Wisconsin and the United States. Seventy five percent of the square footage of SAPF will be dedicated to WHS collections, including:

- 40% of the state archives (40,000 cubic feet)
- 20% of the WHS library (200,000 volumes)
- The majority of the WHS artifact collection (500,000+ objects)

In preparation for the opening of SAPF, WHS has evaluated its structure, consolidated its collecting functions, and modified staffing responsibilities throughout a new combined division of Library, Archives, and Museum Collections. Efficiencies will be achieved in the new structure; however, the operations of the new state-of-the-art facility and the parallel state-wide preservation, essential stewardship, and active collecting efforts that the new facility will trigger will require incremental costs that WHS cannot absorb in its current base budget. Upon opening, WHS archivists, librarians, and curators must consolidate collections and move more than 11 shelf miles of materials from WHS HQ and offsite storage to SAPF. Ongoing operations of SAPF will require staff to ensure physical security of collections, maintain public services, and provide regular access to collections. WHS has been without adequate collections space for over 25 years. Valuable artifacts – state assets – are stored in sub-sufficient locations throughout the state. The opening of SAPF will launch WHS into new era of collections acquisitions, stewardship and preservation, triggering a long-needed comprehensive state-wide evaluation, potential relocation, and preservation of cultural heritage collections.

1	1.00 FTE Library Services Assistant-Adv (\$15.42 per hour, 9 months)	\$24,100
	1.00 FTE Curator (\$17.25 per hour, 9 months)	26,900
	Fringe Benefits (at a rate of 45.95%)	23,400
	Total	\$74,400
2	1.00 FTE Library Services Assistant-Adv (\$15.42 per hour, 12 months)	\$32,100
	1.00 FTE Curator (\$17.25 per hour, 12 months)	35,900
	Fringe Benefits (at a rate of 45.95%)	31,200
	Total	\$99,200

1.0 FTE Library Services Assistant-Advanced (“LSAA”)

SAPF will require a dramatic change in the way WHS operates. Approximately 40,000 cubic feet of archival materials (manuscripts, government records, films) and 200,000 library items will be preserved and made accessible at the SAPF, a scale surpassing many state archives programs. WHS patrons, including researchers, students, and professors, will be able to request an item housed at the SAPF and it will be located, retrieved, and transferred to the main Library within the WHS Headquarters building or to one of thirteen Area Research Centers located across the state. Following use by patrons, collection items will then be returned to SAPF and reshelfed. Barcoding and scanning will assist with the necessary and rigorous tracking and monitoring of items throughout the process. The 1.0 FTE Library Services Assistant-Advanced (“LSAA”) is integral to ensuring this process is efficient and secure.

The LSAA would also be responsible for the operation of the inventory control software, accessioning materials in all formats, scan-on-demand services, and assisting with the management of the facility. With five different climate zones, the SAPF will provide state-of-the-art environmental conditions ideally suited to the protection of a vast array of historical materials. Environmental and system monitoring would be an important responsibility of the LSAA.

1.0 FTE Curator

The Curator would have the responsibility of creating and maintaining all legal documentation associated with the Historical Society’s historical and archaeological artifact collections. This new position is in line with a dedicated registrar position for the WDVA, which has similar responsibilities for the documentation of a much smaller number of artifacts to be housed at the SAPF.

The Curator would coordinate, document, and track all transactions pertaining to artifact collections. These collections consist of 110,000 historical objects (including furnishings, artworks, clothing, transportation and communication devices, recreational objects, ethnic cultural artifacts, and tools and equipment for a variety of trades, professions, and industries), plus a half-million archaeological artifacts. Collections transactions documented by the Registrar include preaccessions, accessions, loans, deaccessions (including repatriations), and transfers, assuring that WHS is in legal compliance in matters pertaining to collections ownership and management. The position would oversee and maintain the computerized database used for artifact collections of the Historical Society, including staff training and use, form design, data standards, and functionality. This system will be used to record all information pertaining to collections being moved to and housed at the SAPF. Finally, the Curator would draft and revise ongoing procedures and protocols for staff management of artifact collections at the SAPF and maintain all artifact collection records in the file room, including electronic files.

This position is not only critical to the continued curatorial operations of WHS, but also to the strategic goals the agency has developed for the future. For over 12 years little active collection has taken place due to the severe space limitations. With the opening of the SAPF, the Historical Society’s curators will once again actively document the history of the state. This in turn will increase the need for proper and legal documentation of all transactions listed above. The timing of this recruitment, one year prior than anticipated operation, is necessary to ensure the successful occupation and operation of the SAPF, including securely packing artifact collections, planning the logistics of the move, and ensuring precise record-keeping.

Decision Item by Line

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	245	Historical Society
	CODES	TITLES
DECISION ITEM	4001	State Archive Preservation Facility Positions

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$51,000	\$68,000
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$23,400	\$31,200
06	Supplies and Services	\$0	\$0
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13	Special Purpose	\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	Total Cost	\$74,400	\$99,200
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	2.00	2.00
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

Historical Society

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	4001	State Archive Preservation Facility Positions			
01	History services				
	01 General program operations	\$74,400	\$99,200	2.00	2.00
	History services SubTotal	\$74,400	\$99,200	2.00	2.00
	State Archive Preservation Facility Positions SubTotal	\$74,400	\$99,200	2.00	2.00
	Agency Total	\$74,400	\$99,200	2.00	2.00

Decision Item by Fund Source

Historical Society

	Source of Funds			1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	
Decision Item	4001	State Archive Preservation Facility Positions						
	GPR	S	\$74,400	\$99,200	2.00	2.00		
	Total		\$74,400	\$99,200	2.00	2.00		
Agency Total			\$74,400	\$99,200	2.00	2.00		

ACT 201

Proposal under s. 16.42(4)(b)2.: **0% change in each fiscal year**

FY: **FY18**

Agency: **WHS - 245**

Exclusions: Federal
Debt Service

Columns A-G were prepopulated for agencies to reflect state operations adjusted base and reductions agreed to by DOA and LFB. See Appendix H for instructions on how to complete these templates.

Proposed \$ and Proposed FTE columns reflect total agency proposed spending and positions for indicated fiscal year. These amounts should include standard budget adjustments (SBAs), any proposed reallocations or reductions to meet the target, and any other requests that the agency would want considered under this proposal.

Appropriations with zero dollars and zero FTEs are not loaded into the template. If you have any questions, contact your SBO analyst.

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY18 TO FY18 AND 19.

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1)	Proposed Budget 2017-18		Item Ref.	Change from Adj Base		(See Note 2)		Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		\$	FTE	0% Change Target	Proposed \$	Proposed FTE		\$	FTE	Remove SBAs	FTE	\$	FTE
245	1a	101	GPR	10,806,800	93.65	0	10,236,300	95.65		(570,500)	2.00	644,900	0.00	74,400	2.00
245	1c	105	GPR	999,000	0.00	0	999,000	0.00		0	0.00	0	0.00	0	0.00
245	1h	132	PR	561,400	3.00	0	559,000	3.00		(2,400)	0.00	2,400	0.00	0	0.00
245	1k	138	PR	210,300	0.00	0	210,300	0.00		0	0.00	0	0.00	0	0.00
245	1km	136	PR	236,600	2.75	0	217,100	2.75		(19,500)	0.00	19,500	0.00	0	0.00
245	1ks	137	PR	1,600,700	8.50	0	1,563,400	8.50		(37,300)	0.00	37,300	0.00	0	0.00
245	1kw	120	PR	257,600	2.00	0	260,700	2.00		3,100	0.00	(3,100)	0.00	0	0.00
245	1q	161	SEG	589,200	2.25	0	570,200	2.25		(19,000)	0.00	19,000	0.00	0	0.00
245	1r	163	SEG	3,146,900	8.03	0	3,056,500	8.03	1	(90,400)	0.00	16,000	0.00	(74,400)	0.00
245	1y	164	SEG	52,400	1.00	0	51,900	1.00		(500)	0.00	500	0.00	0	0.00
Totals				18,460,900	121.18	0	17,724,400	123.18		(736,500)	2.00	736,500	0.00	0	2.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = 0

Difference = 0

Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- 1 The Historical Society would use a combination of methods to reach the 0% reduction target, including use of existing Earned Revenue cash balances and cost reductions in FY17-FY19.
- 2
- 3

ACT 201

Proposal under s. 16.42(4)(b)1.: 5% change in each fiscal year

FY: **FY18**

Agency: **WHS - 245**

Exclusions: Federal
Debt Service

Columns A-G were prepopulated for agencies to reflect state operations adjusted base and reductions agreed to by DOA and LFB. See Appendix H for instructions on how to complete these templates.

Proposed \$ and Proposed FTE columns reflect total agency proposed spending and positions for indicated fiscal year. These amounts should include standard budget adjustments (SBAs), any proposed reallocations or reductions to meet the target, and any other requests that the agency would want considered under this proposal.

Appropriations with zero dollars and zero FTEs are not loaded into the template. If you have any questions, contact your SBO analyst.

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY18 TO FY18 AND 19.

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1)	Proposed Budget 2017-18		Item Ref.	Change from Adj Base		(See Note 2)		Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		\$	FTE	5% Reduction Target	Proposed \$	Proposed FTE		\$	FTE	Remove SBAs \$	FTE	\$	FTE
245	1a	101	GPR	10,806,800	93.65	(540,300)	10,236,300	95.65		(570,500)	2.00	644,900	0.00	74,400	2.00
245	1c	105	GPR	999,000	0.00	(50,000)	999,000	0.00		0	0.00	0	0.00	0	0.00
245	1h	132	PR	561,400	3.00	(28,100)	463,259	3.00	1	(98,141)	0.00	2,400	0.00	(95,741)	0.00
245	1k	138	PR	210,300	0.00	(10,500)	210,300	0.00		0	0.00	0	0.00	0	0.00
245	1km	136	PR	236,600	2.75	(11,800)	217,100	2.75		(19,500)	0.00	19,500	0.00	0	0.00
245	1ks	137	PR	1,600,700	8.50	(80,000)	1,295,634	8.50	1	(305,066)	0.00	37,300	0.00	(267,766)	0.00
245	1kw	120	PR	257,600	2.00	(12,900)	260,700	2.00		3,100	0.00	(3,100)	0.00	0	0.00
245	1q	161	SEG	589,200	2.25	(29,500)	472,541	2.25	1	(116,659)	0.00	19,000	0.00	(97,659)	0.00
245	1r	163	SEG	3,146,900	8.03	(157,300)	2,594,666	8.03	1	(552,234)	0.00	16,000	0.00	(536,234)	0.00
245	1y	164	SEG	52,400	1.00	(2,600)	51,900	1.00		(500)	0.00	500	0.00	0	0.00
Totals				18,460,900	121.18	(923,000)	16,801,400	123.18		(1,659,500)	2.00	736,500	0.00	(923,000)	2.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = (923,000)

Difference = **(0)**
Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- 1 The Historical Society would use a combination of methods to reach the 5% reduction target, including use of existing cash balances in available appropriations and cost reductions in FY17-FY19.
- 2
- 3
- 4
- 5

ACT 201

Proposal under s. 16.42(4)(b)2.: 0% change in each fiscal year

FY: **FY19**

Agency: **WHS - 245**

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY18 TO FY18 AND 19.

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1)	Proposed Budget 2018-19			Change from Adj Base		(See Note 2)	Change from Adjusted Base after Removal of SBAs		
	Alpha	Numeric		\$	FTE	0% Change Target	Proposed \$	Proposed FTE	Item Ref.	\$	FTE	Remove SBAs	\$	FTE	
245	1a	101	GPR	10,806,800	93.65	0	10,261,100	95.65		(545,700)	2.00	644,900	0.00	99,200	2.00
245	1c	105	GPR	999,000	0.00	0	999,000	0.00		0	0.00	0	0.00	0	0.00
245	1h	132	PR	561,400	3.00	0	559,000	3.00		(2,400)	0.00	2,400	0.00	0	0.00
245	1k	138	PR	210,300	0.00	0	210,300	0.00		0	0.00	0	0.00	0	0.00
245	1km	136	PR	236,600	2.75	0	217,100	2.75		(19,500)	0.00	19,500	0.00	0	0.00
245	1ks	137	PR	1,600,700	8.50	0	1,563,400	8.50		(37,300)	0.00	37,300	0.00	0	0.00
245	1kw	120	PR	257,600	2.00	0	260,700	2.00		3,100	0.00	(3,100)	0.00	0	0.00
245	1q	161	SEG	589,200	2.25	0	570,200	2.25		(19,000)	0.00	19,000	0.00	0	0.00
245	1r	163	SEG	3,146,900	8.03	0	3,031,700	8.03	1	(115,200)	0.00	16,000	0.00	(99,200)	0.00
245	1y	164	SEG	52,400	1.00	0	51,900	1.00		(500)	0.00	500	0.00	0	0.00
Totals				18,460,900	121.18	0	17,724,400	123.18		(736,500)	2.00	736,500	0.00	0	2.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = 0

Difference = **0**

Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- 1 The Historical Society would use a combination of methods to reach the 0% reduction target, including use of existing Earned Revenue cash balances and cost reductions in FY17-FY19.
- 2
- 3

ACT 201

Proposal under s. 16.42(4)(b)1.: 5% change in each fiscal year

FY: **FY19**

Agency: **WHS - 245**

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY18 TO FY18 AND 19.

Agency	Appropriation		Fund Source	(See Note 1)			Proposed Budget 2018-19		Item Ref.	Change from Adj Base		(See Note 2)		Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		Adjusted Base \$	FTE	5% Reduction Target	Proposed \$	Proposed FTE		\$	FTE	Remove SBAs \$	FTE	\$	FTE
245	1a	101	GPR	10,806,800	93.65	(540,300)	10,261,100	95.65		(545,700)	2.00	644,900	0.00	99,200	2.00
245	1c	105	GPR	999,000	0.00	(50,000)	999,000	0.00		0	0.00	0	0.00	0	0.00
245	1h	132	PR	561,400	3.00	(28,100)	460,879	3.00	1	(100,521)	0.00	2,400	0.00	(98,121)	0.00
245	1k	138	PR	210,300	0.00	(10,500)	210,300	0.00		0	0.00	0	0.00	0	0.00
245	1km	136	PR	236,600	2.75	(11,800)	217,100	2.75		(19,500)	0.00	19,500	0.00	0	0.00
245	1ks	137	PR	1,600,700	8.50	(80,000)	1,288,976	8.50	1	(311,724)	0.00	37,300	0.00	(274,424)	0.00
245	1kw	120	PR	257,600	2.00	(12,900)	260,700	2.00		3,100	0.00	(3,100)	0.00	0	0.00
245	1q	161	SEG	589,200	2.25	(29,500)	470,113	2.25	1	(119,087)	0.00	19,000	0.00	(100,087)	0.00
245	1r	163	SEG	3,146,900	8.03	(157,300)	2,581,333	8.03	1	(565,567)	0.00	16,000	0.00	(549,567)	0.00
245	1y	164	SEG	52,400	1.00	(2,600)	51,900	1.00		(500)	0.00	500	0.00	0	0.00
Totals				18,460,900	121.18	(923,000)	16,801,400	123.18		(1,659,500)	2.00	736,500	0.00	(923,000)	2.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = (923,000)

Difference = **0**

Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- 1 The Historical Society would use a combination of methods to reach the 5% reduction target, including use of existing cash balances in available appropriations and cost reductions in FY17-FY19.
- 2
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